

**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
CENTRAL OFFICE
Supplemental Annual Procurement Plan for July to December 2017**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PhP)				Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	OTHERS	
A. COMMON USE SUPPLIES AND EQUIPMENT (Available at Procurement Service)													
	A. 1. Common Electrical Supplies	TESDA-CO	Negotiated Procurement (Agency to Agency)	N/A	N/A	November	November	GoP	16,409.80	16,409.80			Electrical supplies such as batteries.
	A.2. Common Office Supplies	TESDA-CO	Negotiated Procurement (Agency to Agency)	N/A	N/A	November	November	GoP	194,225.56	194,225.56			Various office supplies such as bond paper, notepad, folder, pens etc.
	A.3. Common Office Devices	TESDA-CO	Negotiated Procurement (Agency to Agency)	N/A	N/A	July	July	GoP	7,562.49	7,562.49			Office Devices used such as stapler, scissors, tape dispenser etc.
	A.4. Common Janitorial Supplies	TESDA-CO	Negotiated Procurement (Agency to Agency)	N/A	N/A	July	July	GoP	51,345.07	51,345.07			Cleaning office facilities, wares and utensils like cleanser, broom, dustpan, disinfectant spray etc.
	A.5. Common Office Equipment	TESDA-CO	Negotiated Procurement (Agency to Agency)	N/A	N/A	August	August	GoP	16,825.12	16,825.12			Various office equipment such as chair, calculator, printer etc.
	A.6. Common Computer Supplies	TESDA-CO	Negotiated Procurement (Agency to Agency)	N/A	N/A	August	August	GoP	9,055.80	9,055.80			Computer supplies used daily such as usb, dvd rewritable, external hard drive etc.
	A.6. Consumables	TESDA-CO	Negotiated Procurement (Agency to Agency)	N/A	N/A	November	November	GoP	6,244.83	6,244.83			Commonly used for printing reports such as ink, toner etc.
	A.7. Purchase of Airline Tickets	TESDA-CO	Negotiated Procurement (Agency to Agency)	4th Quarter	N/A	3rd Quarter	3rd Quarter	GoP	826,458.45	826,458.45			Purchase of Airline tickets.
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES													
	B. 1. Common Electrical Supplies	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	145,006.23	145,006.23			Electrical supplies such as extension cords, electrical tape, adaptor etc.
	B.2. Common Office Equipment	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	380,797.25	380,797.25			Various office equipment such as laminating machine, binding machine, calculator, dater stamp etc.
	B.3. Common Office Supplies	TESDA CO	Shopping	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	180,909.85	180,909.85			Various office supplies such as folder, pens, ring binder, tape etc.
	B.4. Construction Materials for Building Maintenance	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	2,608,701.89	2,608,701.89			Construction Materials such as vinyl, plywood, cement, paint etc.
	B.5. Consumables	TESDA CO	Shopping	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	1,236,970.05	1,236,970.05			Commonly used for printing reports such as ink, toner etc. also For Official Communication Prepaid load.
	B.6. Audio and Visual Presentation and Composing Equipment	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	84,748.00	84,748.00			Audio/ Visual equipment including laser pointer, lapel, microphone, digital voice recorder etc.
	B.6.2. Audio and Visual Presentation and Composing Equipment	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	SSP	270,700.00			270,700.00	Audio/ Visual equipment including laser pointer, lapel, microphone, digital voice recorder etc.
	B.7. Photographic or Filming or Video Equipment	TESDA CO	Shopping	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	40,400.00	40,400.00			Photographic supplies which includes camera, tripod and memory card.

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	B.7.2. Photographic or Filming or Video Supplies	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	SSP	71,713.00			71,713.00	Photographic supplies which includes camera, tripod, video camera, memory card.
	B.8. Cleaning Equipment and Supplies	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	348,313.00	348,313.00			Cleaning office facilities, wares and utensils like dishwashing liquid, deodorizer, vacuum etc.
	B.9. Paper Materials and Products	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	63,798.00	63,798.00			Paper materials which includes index card, board paper, envelopes etc.
	B.10. Lighting and Fixtures and Accessories	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	57,700.00	57,700.00			Lighting and fixtures used LED light, fluorescent lamp etc.
	B.11. Reading Materials/ Books	TESDA CO	Shopping	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	398,837.00	398,837.00			Reading materials for our Library such books and maps easy guide etc.
	B.12. Vehicle Maintenance Supplies and Materials	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	48,185.00	48,185.00			Vehicle Maintenance Supplies such as tires, oil filter, air filter, spark plug etc.
	B.13. Computer Peripherals/Supplies	TESDA CO	Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	158,882.40	158,882.40			Computer peripherals which includes usb, external hard drive, micro sd etc.
	B.14. Computer Equipment and Accessories	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	980,064.08	980,064.08			Computer equipment and accessories which include printers, mouse, keyboard, monitor etc.
	B.14.2. Computer Equipment and Accessories	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	SSP	634,041.60			634,041.60	Computer equipment and accessories which include printers, mouse, keyboard, monitor etc.
	C. OTHERS												
	C.1. Medical Supplies	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	154,950.00	154,950.00			Medical Supplies for our clinic such as medicines and flu vaccine.
	C.2. Newspaper Subscription	TESDA CO	Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	19,028.00	19,028.00			Subscription of Philippines Daily Inquirer and Philippine Star.
	C.3. Supply and Installation (Partitioners, Sound Systems, Blinds etc.)	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	629,316.50	629,316.50			Supply and Installation of Sound System (ODDG PP Conference Room), Blinds (ODDG-PP and NITESD-CTADD), Installation of wires and cables to support TFMS, Fabric Glass Partition (PO-PRED), Supply and Installation of PCB, LCECPU NC Board V3F18 (GSD).
	C.4. Print and Design Services	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	439,519.36	439,519.36			Printing of tarpaulins and event backdrop for TVET Research Initiatives, Publication of NITESDP 4th Cycle Formulation, Printing of Business cards of DDG Padilla, Dir. Lipio, Executive Director of PO, Printing of various materials including brochures, informative posters, Printing of Tesda Letterhead, Envelope and Blue Folder.
	C.5. Publications	TESDA CO	Small Value Procurement	4th Quarter	N/A	3rd Quarter	3rd Quarter	GoP	270,376.96	270,376.96			Publication of Tesda Board Resolutions.

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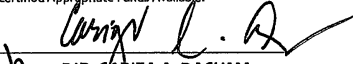
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	C.6. Office Equipment, Furnitures and Other maintenance and Operation Expenses	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	209,738.07	209,738.07			Office Equipment/ Furnitures which includes lateral filing cabinet, conference table, office chair, cordless phone, industrial fan, coffee maker etc.
	C.7. Rental of Vehicle	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	810,000.00	810,000.00			Rental of Vehicle for National Inspectorate program, Transportation expenses for NTESDP etc.
	C.8. Purchase of Food/ Catering and Rent of Events place, Conferences/Programs	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	3,005,730.00	3,005,730.00			Food and Venue Rental for TESDC, NTESDP, 2nd Quality TVET Forum, Catering Services for Tesda Board meetings and various meetings/conferences.
	C.9. Tokens and Other Corporate Give aways	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	370,560.00	370,560.00			Tokens and Other Corporate Give aways such as polo shirts, shirts, jacket, bags, glass plaque, and other prizes etc.
	C.10. Communications (Postage and Delivery)	TESDA CO	Small Value Procurement	October	N/A	October	October	GoP	5,000.00	5,000.00			For Postage Stamps and Delivery.
	C.11. Miscellaneous	TESDA CO	Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	76,363.75	76,363.75			Various Request from ODDG CLGUS (Orange, Grape, Apple Tree, White Fence, Balloons etc for Program Stage Design)
	C.12. IT Equipments	TESDA CO	Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	SSP	594,290.00			594,290.00	Computer equipment and accessories which include printers, mouse, keyboard, monitor etc.
								TOTAL:	15,422,767.11	13,852,022.51		1,570,744.60	

	TOTAL:
FUND 101:	13,852,022.51
SSP:	1,570,744.60
OVERALL TOTAL:	15,422,767.11

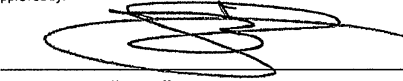
Prepared by:


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Property/Supply Officer

Certified Funds Available /
Certified Appropriate Funds Available:


DIR. CARIZA A. DACUMA
Accountant / Local Budget Officer

Approved by:


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