



24 September 2024

Loan/Grant No. : 4268-PHI: Supporting Innovation in the Philippine Technical and Vocational Education and Training System Project
and Title

Contract No. and : **CW301/E: Design and Build of the Regional TVET Innovation Center (RTIC) of Region XII (General Santos National School of Arts and Trades) including Rehabilitation/Renovation/Repair of TTI's existing facilities**
Title

BID BULLETIN NO. 1
Pre-bid Minutes of Meeting

Date : 20 September 2024
Time : 2:00 PM
Venue : via Zoom

Highlights of the Meeting:

1 Welcome Remarks & Introduction

DDG Vidal D. Villanueva III, the Bids and Awards Committee ("BAC") Chairperson presided the pre-bid meeting. Prospective bidders were welcomed, and their representatives were requested to introduce themselves.

2 Reading of the House Rules

The BAC Secretariat read the rules that will govern the conduct of the participants during the presentation.

3 Presentation of Project Background / SIPTVETS

Before discussing the specific project, an overview of the civil works packages was presented to the prospective bidders to provide context.

4 Discussion of Project-Specific Information

The following information were discussed in detail to the prospective bidders:

- Overview of the project site
- Select schematic views of the proposed new facility
- Scope of works
- Vicinity map, including location of proposed new facility
- List of required (minimum) rehabilitations works
- Project duration and milestones

5 Discussion on Bidding Procedures and Guidelines

The following information were discussed in detail to the prospective bidders:

- Bidding timeline
- Composition of the bidding documents
- Select clauses in Section 1. Instructions to Bidders
- Select clauses in Section 2. Bid Data Sheet
- Each criterion for evaluation under Section 3, including its corresponding forms under Section 4
- Other requirements under Sections 2, 4 and 6.
- Key requirements for technical proposal
- Schedules for Price Proposal under Section 4
- Bid Securing Declaration

6 Recap of Important Dates

The BAC Secretariat provided a recap of key bidding milestones that had been presented earlier.


7 Reminder on Purchase of the Bidding Document

Prospective bidders were reminded to purchase a copy of the bidding documents before the deadline of submission of bid.

8 Question and Answers

Only one (1) bidder raised a question – with regard to the availability of the Pre-bid presentation materials. TESDA responded that the Pre-bid Minutes of Meeting will be shared with all attendees and posted on both the PhilGEPS and TESDA websites in accordance with ITB clause 7.6 which provides:

7.6 Minutes of the pre-bid meeting, including the text of the questions raised, without identifying the source, and the responses given, together with any responses prepared after the meeting, will be transmitted promptly to all Bidders who have acquired the Bidding Document in accordance with ITB 6.3. Any modification to the Bidding Document that may become necessary as a result of the pre-bid meeting shall be made by the Employer exclusively through the issue of an addendum pursuant to ITB 8 and not through the minutes of the pre-bid meeting.


DDG VIDAL D. VILLANUEVA III
BAC Chairperson/ *qv*
Deputy Director General
TESD Operations



PROJECT PRESENTATION OVERVIEW

Project Background



SIPTVETS Project

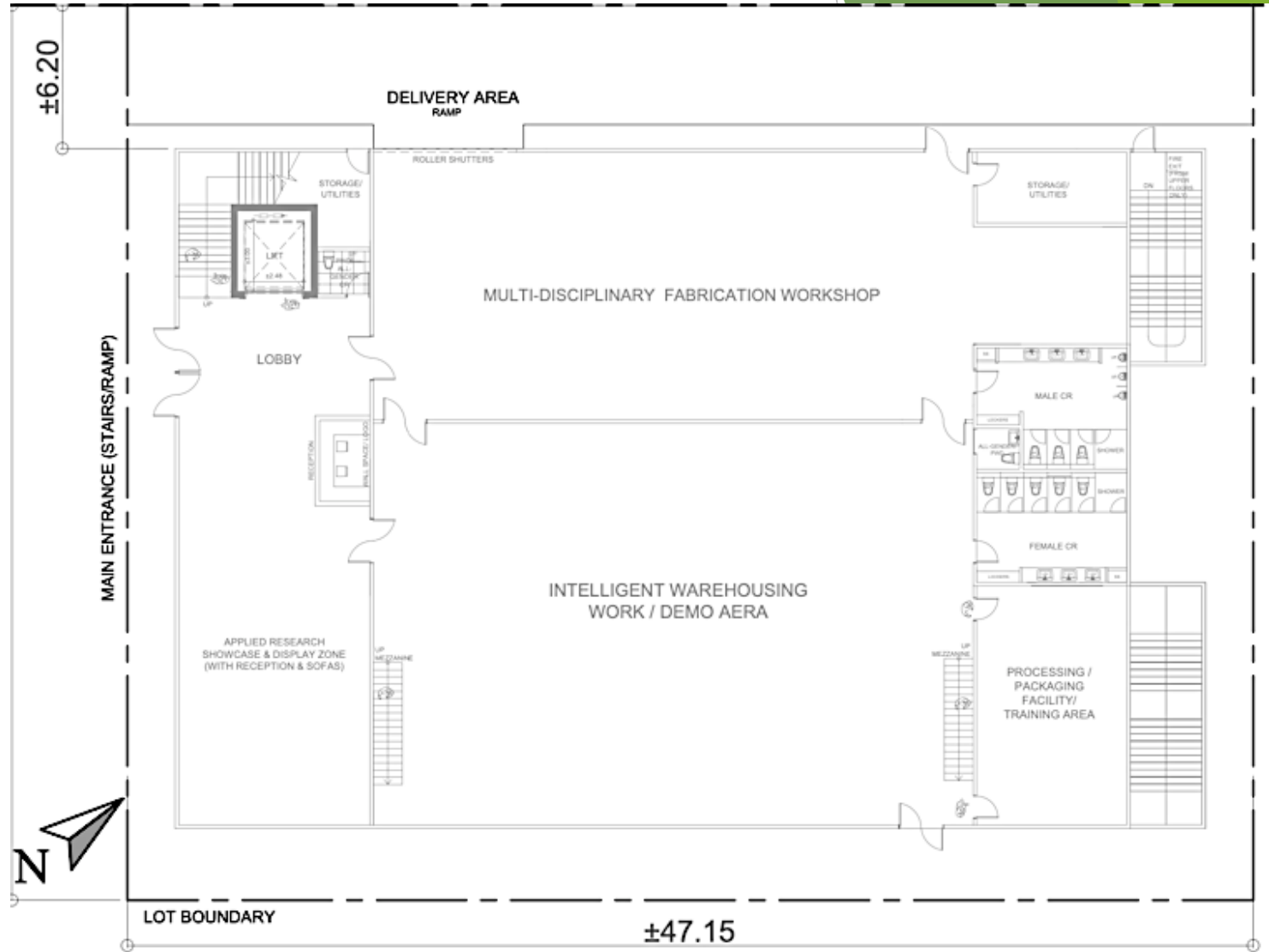
modernization of the
Philippines' TVET system

	Package Identification No.	Location
Batch 1 (Design & Build)	1. CW 301/A	Regional Training Center (RTC) Tacloban - Tacloban, Leyte
	2. CW 301/B	RTC Tuguegarao - Tuguegarao, Cagayan Valley
	3. CW 301/C	RTC Tagoloan - Tagoloan Misamis Oriental, Mindanao
	4. CW 301/D	Regional Manpower Development Center BARMM (at Datu Abdullah Sanaki)
	5. CW 301/E	General Santos National School of Arts and Trades - General Santos, South Cotabato
Batch 2 (Design & Build)	6. CW 302/A	RTC Zamboanga - Zamboanga del Sur
	7. CW 302/B	Northern Mindanao School of Fisheries - Agusan Del Norte
	8. CW 302/C	RTC Iloilo - Iloilo City, Iloilo
Batch 3 (Construct only)	9. CW 303/A	* Gonzalo Puyat School of Arts and Trades - Clark, Pampanga
	10. CW 303/B	RTC Pili - Pili, Camarines Sur
	11. CW 303/C	*Provincial Training Center - Rosario, Cavite
	12. CW 303/D	* Provincial Training Center - Jagna, Bohol
	13. CW 303/E	*Cordillera State Institute of Technical Education - Irisan, Baguio City
	14. CW 303/F	Regional Training Center NCR - Taguig, Metro Manila
	15. CW 303/G	*Simeon Suan Vocational and Technical College - Oriental Mindoro
	16. CW 303/H	* Bangui Institute of Technology - Bangui, Ilocos Norte
	17. CW 303/I	Davao Oriental Polytechnic Institute - Lupon, Davao Oriental



OVERVIEW

- **Location:** RTIC – General Santos National School of Arts and Trades (Region XII) - Tiongson St., Lagao, General Santos City
- **Focus Area:** Warehouse Logistics Management with the Use of Big Data Analytics
- **Approx. Total Floor Area =** 2,673.85 sqm.



SCHEMATIC / CONCEPTUAL SITE DEVELOPMENT PLAN

LOT PLAN BASED ON SITE MEASUREMENTS ONLY
40 SURVEY / LOT PLAN AVAILABLE DURING SITE INSPECTION



LOBBY



INCUBATION ROOMS



DEMO AREA / FABRICATION WORKSHOP



CO-WORKING SPACE



SCOPE OF WORKS

Design & Build

- **Site Survey & Investigations** (*refer to Sec. 6 for the list of required investigations*)
- **Detailed Design**
 - New Facility / innovation center
 - Rehabilitation of the existing facility
- **Construction Works**
 - New Facility / innovation center
 - Rehabilitation of the existing facility
- **Testing & Commissioning**
- **Handover**
- **Remedying of Defects (during Defects Liability Period)**

NEW FACILITY

TESDA
• 1994 •

GENERAL SANTOS NATIONAL SCHOOL OF ARTS AND TRADES
TESDA-GSNSAT COMPOUND
LOCATOR MAP

BEAUTY CARE / NAILCARE HAIRDRESSING ROOM

TESDA SARGEN OFFICE

AUTOMOTIVE BLDG.

DRIVING / GARAGE

REFRIGERATION & AIRCONDITIONING

ELECTRICAL & ELECTRONICS

COVERED COURT

SCHOOL LIBRARY @TESDA LAB.

BHEALTH / CLINIC ASSESSMENT CENTER SUPPLY OFFICE ACCREDITATION ROOM

ADMINISTRATION BLDG. / TM ROOM

ENTRANCE/ EXIT MAINGATE

10

9

8

7

6

5

4

3

11

SCHOOL CANTEN

FOOD & BEVERAGE SERVICES

FRONT OFFICE / HOUSEKEEPING

IT / TECH SUPPORT ROOM

BREAD & PASTRY COOKERY

DRESSMAKING / TAILORING

DOMESTIC WORKS

MACHINING, PLUMBING, CARPENTRY, WELDING

PEST MANAGEMENT

YOU ARE HERE!

REHABILITATION/RENOVATION OF EXISTING FACILITY

▪ Warehousing Building



- Retrofitting of columns
- Additional construction of columns and beams
- Rehabilitation and construction of walls
- Concreting of floor between the two merged buildings
- Replacement of existing ceiling of building 6 and 7
- Replacement of steel trusses of the whole building
- Replacement and installation/painting of roof in the merged area/spaces, with insulation
- Painting of walls
- Replacement of wooden door to swing- type glass door with additional roll-up shutters
- Replacement of windows to sliding-type glass windows
- Installation of steel grill on windows; painting of grills
- Installation of gutter
- Renovation of toilet
- Installation and rewiring of electrical works
- Sanitary and plumbing works of the whole building

REHABILITATION/RENOVATION OF EXISTING FACILITY

- Automotive Servicing Building



- Repainting of walls
- Replacement of ceiling
- Painting of ceiling

REHABILITATION/RENOVATION OF EXISTING FACILITY

- **Covered Court**
 - Rehabilitation of covered court (approximate area 48.00m x 20.00, for on-site verification)



REHABILITATION/RENOVATION OF EXISTING FACILITY

- Section 6, Annex G is the Minimum Requirements for Rehabilitation / Renovation Works

Project Duration

PARTICULARS	SCHEDULE
Surveys, Geotechnical Report, Site Inspections, Updated Schematic Design Phase	Ninety (90) Calendar Days upon the issuance of the Notice to Proceed (NTP)
Detailed Design Phase	Forty-five (45) Calendar Days
Application of Permits	Fifty (50) Calendar Days
Construction Phase (Innovation Center and Rehabilitation)	Three Hundred Thirty (330) Calendar Days
Post-Construction Phase	Thirty (30) Calendar Days
CONTRACT DURATION	545 Calendar Days (18 Months)

The As-Built Plans must be submitted to the TESDA's Project Management Unit Office – Engineering Unit Section within **Ten Calendar Days (10CD)** after the release of the Certificate of Final Completion.



PROJECT PRESENTATION OVERVIEW

Bidding Procedures and Guidelines



Bidding Timeline

- ▶ **Issuance of IFB / Bid Documents:** 06 Sep 2024
- ▶ **Pre-bid Meeting:** today, 20 Sep 2024
- ▶ **Submission of Bids:** 24 Oct. 2024, 12NN (PST) at TESDA Central Office
- ▶ **Deadline for Clarifications:** 7 calendar days from deadline for submission of bids
- ▶ **Opening of Bids:** 24 Oct. 2024, 1:30 PM
- ▶ **Bid Evaluation Period:** 25 Oct 2024 - Nov 2024
- ▶ **Tentative Issuance of Notice of Award:** 2nd week of December 2024

Bidding Documents

B. Contents of Bidding Document

6. Sections of Bidding Document

6.1 The Bidding Document consists of Parts I, II, and III, which include all the sections indicated below, and should be read in conjunction with any addenda issued in accordance with ITB 8.

PART I Bidding Procedures

Section 1 Instructions to Bidders (ITB)

Section 2 Bid Data Sheet (BDS)

Section 3 Evaluation and Qualification Criteria (EQC)

Section 4 Bidding Forms (BDF)

Section 5 Eligible Countries (ELC)

PART II Requirements

Section 6 Employer's Requirements (ERQ)

PART III Conditions of Contract and Contract Forms

Section 7 General Conditions of Contract (GCC)

Section 8 Particular Conditions of Contract (PCC)

Section 9 Contract Forms (COF)

An invitation for Bids accompanies the package but does not form part of the bid documents.

SECTION 1. Instructions to Bidders

4. Eligible Bidders

4.1 A Bidder may be a natural person, private entity, or government-owned enterprises subject to ITB 4.5-or any combination of them with a formal intent to enter into an agreement or under an existing agreement in the form of a Joint Venture. In the case of a Joint Venture:

- (a) all partners shall be jointly and severally liable; and
- (b) the Joint Venture shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the parties of the Joint Venture during the bidding process and, in the event the Joint Venture is awarded the Contract, during contract execution.

7. Clarification of Bidding Document, Site Visit, Pre-Bid Meeting

7.1 A prospective Bidder requiring any clarification on the Bidding Document shall contact the Employer in writing at the Employer's address indicated in the BDS or raise his inquiries during the pre-bid meeting if provided for in accordance with ITB 7.4. The Employer will respond in writing to any request for clarification, provided that such request is received prior to the deadline for submission of bids, within a period given in the BDS.

SECTION 1. Instructions to Bidders

8. Amendment of Bidding Document

- 8.1 At any time prior to the deadline for submission of Bids, the Employer may amend the Bidding Document by issuing addenda.
- 8.2 Any addendum issued shall be part of the Bidding Document and shall be communicated in writing to all who have obtained the Bidding Document from the Employer in accordance with ITB 6.3.

12. Letter of Bid and Schedules

- 12.1 The Letter of Bid, Schedules, and all documents listed under Clause 11, shall be prepared using the relevant forms in Section 4 (Bidding Forms), if so provided. The forms must be completed without any alterations to the text, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested and as required in the BDS.

SECTION 1. Instructions to Bidders

20. Format and Signing of Bid

20.2 The original and all copies of the Bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of a written confirmation as specified in the BDS and shall be attached to the Bid. The name and position held by each person signing the authorization must be typed or printed below the signature. If a Bidder submits a deficient authorization, the Bid shall not be rejected in the first instance. The Employer shall request the Bidder to submit an acceptable authorization within the number of days as specified in the BDS. Failure to provide an acceptable authorization within the period stated in the Employer's request shall cause the rejection of the Bid. If either the Letter of Bid or the Bid-Securing Declaration (if applicable) is not signed, the Bid shall be rejected.

23. Late Bids

23.1 The Employer shall not consider any Bid that arrives after the deadline for submission of bids, in accordance with ITB 22. Any Bid received by the Employer after the deadline for submission of Bids shall be declared late, rejected, and returned unopened to the Bidder.

SECTION 1. Instructions to Bidders

27. Clarification of Bids

27.1 To assist in the examination, evaluation, and comparison of the bids, and qualification of the Bidders, the Employer may, at its discretion, ask any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder that is not in response to a request by the Employer shall not be considered. The Employer's request for clarification and the response shall be in writing. No change in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Employer in the evaluation of the Bids, in accordance with ITB 31.

27.2 If a Bidder does not provide clarifications of its Bid by the date and time set in the Employer's request for clarification, its Bid may be rejected.

39. Employer's Right to Accept Any Bid, and to Reject Any or All Bids

39.1 The Employer reserves the right to accept or reject any Bid, and to annul the bidding process and reject all Bids at any time prior to contract award, without thereby incurring any liability to Bidders. In case of annulment, all Bids submitted and specifically, bid securities, shall be promptly returned to the Bidders.

SECTION 2. Bid Data Sheet

B. Contents of Bidding Documents

ITB 7.1	<p>For <u>clarification purposes</u> only, the Employer's address is:</p> <p>Attention: Ms. Arcadia Creselda P. Balinas, Chief Administrative Officer, Procurement Division, Administrative Service</p> <p>Street address: East Service Road, South Luzon Expressway (SLEX), Fort Bonifacio</p> <p>Floor/Room number: TESDA Administration Building</p> <p>City: Taguig City</p> <p>ZIP code: 1630</p> <p>Country: Philippines</p> <p>Telephone: 0288938296</p> <p>Fax: None</p> <p>E-mail: bacsecretariat_siptvets@tesda.gov.ph</p> <p>Requests for clarification should be received by the Employer no later than: 14 days prior to deadline for submission of bids.</p>
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October 10, 2024

SECTION 2. Bid Data Sheet

ITB 11.1 (h)	The Bidder shall submit with its Bid the following additional documents: <ol style="list-style-type: none">1. Copy of valid PCAB License2. Certificate of Appearance (evidence of site visit)
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SECTION 6. Employer's Requirements

All Bidders for this project shall first visit and examine the site, and verify and investigate the existing conditions that may affect the works to be carried out as described above. The Bidder is expected to submit proposed solutions of anticipated problems (if any) to the Employer and attach their certificate of appearance issued by the center administrator of the project site as part of its technical bid. The letter request for site inspection shall be submitted thru email at gsnsat@tesda.gov.ph and copy furnished bacsecretariat_siptvets@tesda.gov.ph .

SECTION 2. Bid Data Sheet

ITB 14.5	The prices quoted by the Bidder shall be fixed during the performance of the Contract.
ITB 15.1	The prices shall be quoted by the bidder and shall be paid in: Philippine Peso
ITB 18.1	The bid validity period shall be 120 days.

SECTION 2. Bid Data Sheet

ITB 19.1	The Bidder shall furnish a Bid-Securing Declaration .
ITB 19.2	The ineligibility period will be two (2) years .
ITB 19.4	<p>Subject to the succeeding sentences, any bid not accompanied by Bid-Securing Declaration shall be rejected by the Employer as nonresponsive. If a Bidder submits a Bid-Securing Declaration that (i) deviates in form, content, and/or period of validity or (ii) does not provide sufficient identification of the Bidder (including, without limitation, failure to indicate the name of the Joint Venture or, where the Joint Venture has not yet been constituted, the names of all future Joint Venture Partners), the Employer shall request the Bidder to submit a compliant Bid-Securing Declaration within 7 days of receiving such a request. Failure to provide a compliant Bid-Securing Declaration within the prescribed period of receiving such a request shall cause the rejection of the Bid.</p>

SECTION 2. Bid Data Sheet

ITB 20.1

In addition to the original Bid, the number of copies is: **one (1) printed copy (“COPY”) and one (1) electronic copy saved in a universal serial bus (USB)**

ITB 20.2

The written confirmation of authorization to sign on behalf of the Bidder shall consist of: An organizational document, board resolution or its equivalent, or power of attorney specifying the representative’s authority to sign the Bid on behalf of, and to legally bind, the Bidder. If the Bidder is an intended or an existing Joint Venture, **the power of attorney should be signed by all partners** and specify the authority of the named representative of the Joint Venture to sign on behalf of, and legally bind, the intended or existing Joint Venture. If the Joint Venture has not yet been formed, also include evidence from all proposed Joint Venture partners of their **intent to enter into a Joint Venture in the event of a contract award** in accordance with ITB 11.2.