

**CONTRACT FOR THE PROCUREMENT OF STARTER TOOLKITS FOR THE IMPLEMENTATION  
OF FY 2021 SPECIAL TRAINING FOR EMPLOYMENT PROGRAM (STEP)  
[CHARGEABLE TO SARO-BMB-A21-0001745]  
Lot 31 – Hilot (Wellness Massage) NC II**

THIS CONTRACT made this 03 JUN 2022 day of 2022 by and between **TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA)** with principal address at TESDA Complex, East Service Road, South Luzon Expressway, Fort Bonifacio, Taguig City, Metro Manila, Philippines (hereinafter called the "**Procuring Entity**") of the one part and **ACMI OFFICE SYSTEMS PHILIPPINES, INC.** with business address at AYSN Building, 268-A N. Domingo St. San Juan City (hereinafter called the "**Supplier**") of the other part;

**WHEREAS**, the Procuring Entity invited Bids for certain goods and ancillary services, particularly for **Lot 31 – Hilot (Wellness Massage) NC II** under the Procurement of Starter Toolkits for the Implementation of FY 2021 Special Training for Employment Program (STEP) [Chargeable to SARO-BMB-A21-0001745] and has accepted a Bid from the supplier in the sum of **Three Hundred Eleven Thousand Three Hundred Twenty Pesos (P311,320.00)** (hereinafter called "**the Contract Price**").

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of the Contract referred to below.
2. The following documents shall be deemed to form and be read and construed as part of this Contract, viz.:
  - A. Bidding Documents
    - Invitation to Bid (hereto attached as **Annex "A"**);
    - Instruction to Bidders (hereto attached as **Annex "B"**);
    - Bid Data Sheet (hereto attached as **Annex "C"**);
    - General Conditions of Contract (hereto attached as **Annex "D"**);
    - Special Conditions of Contract (hereto attached as **Annex "E"**);
    - Schedule of Requirement Bid Forms (hereto attached as **Annex "F"**);
    - Technical Bid Forms (hereto attached as **Annex "G"**);
    - Financial Bid Forms (hereto attached as **Annex "H"**);
    - Supplemental Bid Bulletin (hereto attached as **Annex "I"**);
  - B. Bid Submissions by the Supplier
    - Eligibility Documents (hereto attached as **Annex "J"**);
    - Technical Documents (hereto attached as **Annex "K"**);
    - Financial Documents (hereto attached as **Annex "L"**);
  - C. Notice of Award (hereto attached as **Annex "M"**); and
  - D. Performance Security (hereto attached as **Annex "N"**)
3. Delivery Period and Delivery Place:

**Delivery Period:** Within **forty-five (45) calendar days** upon receipt of Notice to Proceed (NTP)

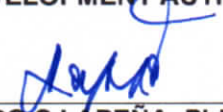
**Delivery Place:** Various TESDA Regional Offices per Annex C of the TESDA Bidding Documents
4. In consideration of the payments to be made by the **PROCURING ENTITY** to the **SUPPLIER** as hereinafter mentioned, the **SUPPLIER** hereby covenants with the **PROCURING ENTITY** to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

5. Payment in favor of the **SUPPLIER** shall only be made upon full delivery and final acceptance of the toolkits.
6. The **PROCURING ENTITY** hereby covenants to pay the **SUPPLIER** in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable subject to applicable withholding tax under the provisions of this Contract at the time and in the manner prescribed by the Contract.
7. Any delay in the delivery of goods shall be governed by Section 68 (Liquidated Damages) of the Revised Implementing Rules and Regulations of Republic Act No. 9184. For the procurement of goods, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion of everyday of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.

**IN WITNESS WHEREOF**, the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**


**ACMI OFFICE SYSTEMS PHILIPPINES, INC.**

  
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**SEC. ISIDRO S. LAPENA, PhD, CSEE**  
 Director General

  
 \_\_\_\_\_  
**RICHARD ANTHONY S. NGUI**  
 President

**SIGNED IN THE PRESENCE OF:**

  
 \_\_\_\_\_  
**DIR. ANGELINA M. CARREON**  
 Executive Director  
 Regional Operations Management Office

  
 \_\_\_\_\_  
**GERARD JOSEPH B. ALAVA**  
 Authorized Representative

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES)  
CITY OF SAN JUAN M.M ) S.S.

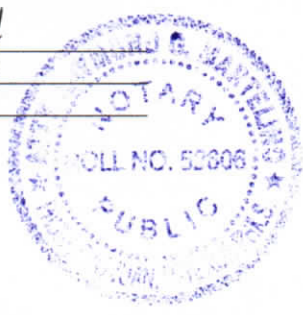
BEFORE ME, a Notary Public for and in the Province/City of CITY OF SAN JUAN M.M this 03 JUN 2022 2022 personally came and appeared:

NAME	VALID ID NO.	ISSUED BY
ISIDRO S. LAPENA	PP 80012762A4	DFA MLA / UNTIL 2 OCT 2022
RICHARD ANTHONY S. NGUI	DL N01-8JN14216	UNTIL 2022-12-05

Known to me and to known to be the same persons who executed the foregoing instrument which they acknowledge before me as their free and voluntary act and deed.

WITNESS MY HAND AND SEAL this 03 JUN 2022 day of JUN 2022 2022 at CITY OF SAN JUAN M.M

Doc. No. : 364  
 Page No. : 39  
 Book No. : II  
 Series of 2022



**ATTY. RAYMUND G. MARTELINO**  
 ROLL OF ATTORNEYS NO. 52806  
 IBP LIFETIME MEMBERSHIP NO 06471 2-21-2007 RSM  
 2/F ROSE PHARMACY (FERNANDO) BLDG.  
 N. DOMINGO cor G.B. SANTOS ST., SAN JUAN CITY  
 NOTARY PUBLIC  
 CITIES OF SAN JUAN, PASIG, PATEROS, MM  
 APPOINTMENT NO. 93 (2020-2021)  
 PTR NO. SJ 1571178, 1-3-22 City of San Juan 2  
 MCLE COMPL VI-0027051, 6-14-2019  
 EXTENDED UNTIL Dec 30 2022