



NOTICE TO PROCEED

OTUS COPY SYSTEMS INC.

10F MG Tower, No. 75 Shaw Boulevard
Brgy. Daang-Bakal, Mandaluyong City

Dear **Sir/Madame**:

Notice is hereby given to OTUS Copy Systems Inc. that work may commence on the Provision of Photocopying Services for the TESDA Central Office for FY 2020 effective 01 April 2020.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt of this notice by filling up the spaces provided below. Keep one copy and return the other to the Technical Education and Skills Development Authority (TESDA).

Very truly yours,


SEC. ISIDRO S LAPEÑA, PhD, CSEE
Director General 

I acknowledge receipt of this Notice on 17 March, 2020.

Name of the Representative of the Bidder: PAUL RYAN D. CARMICAL

Signature: 