



**BIDS AND AWARDS COMMITTEE**  
(CENTRAL OFFICE)

RESOLUTION NO. 02-2020

**RECOMMENDING THE AWARD OF CONTRACT TO D' TRIUMPH CLEANERS AND ALLIED SERVICES, INC. FOR THE PROVISION OF JANITORIAL SERVICES REQUIREMENTS FOR THE TESDA CENTRAL OFFICE FOR FY 2020**

**WHEREAS**, the Bids and Awards Committee (BAC), as mandated by Republic Act (RA) No. 9184, otherwise known as the Government Procurement Reform Act, is the body tasked to post invitations to bid, to conduct pre-bid conferences, to determine the eligibility of prospective bidders, to receive and open bids, to conduct the evaluation of bids, to conduct post-qualification and to recommend award of contracts to the Head of the Procuring Entity;

**WHEREAS**, in reference to Section 11.2 of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) No. 9184, the Director General as the Head of Procuring Entity (HoPE) designated an officer who has technical expertise relevant to the procurement at hand and a representative from the end-user or implementing unit as provisional members of the BAC for the Provision of Janitorial Services Requirements for the TESDA Central Office for FY 2020. Copies of TESDA Order No. 081, Series of 2019, dated 13 February 2019 and TESDA Order No. 840, Series of 2019, dated 07 November 2019 are hereto attached as Annexes "A" and "B";

**WHEREAS**, the BAC Chairperson created a Technical Working Group (TWG) for the Provision of Janitorial Services Requirements for the TESDA Central Office for FY 2020 that shall assist the BAC in the review of the technical specifications, scope of work, and terms of reference, review of bidding documents, evaluation of bids, post-qualification and resolution of request for reconsideration. A copy of the BAC Order No. 11, Series of 2019, issued on 12 November 2019 is hereto attached as Annex "C";

**WHEREAS**, the Technical Education and Skills Development Authority (TESDA) intends to apply the sum of Twenty-One Million Nine Hundred Ninety-Two Thousand Eight Hundred Thirty-Two Pesos (₱21,992,832.00) for the Provision of Janitorial Services Requirements for the TESDA Central Office for FY 2020. Copies of the Terms of Reference (TOR) and the Purchase Request are hereto attached as Annexes "D" and "E", respectively;

**WHEREAS**, pursuant to Section 20 of the RIRR of RA 9184, the BAC conducted a pre-procurement conference with the end-user's representative on 12 November 2019 at the AS Conference Room located at the 2<sup>nd</sup> Floor, TESDA Administration Building in Taguig City following the receipt of the approved TOR for the Provision of Janitorial Services Requirements for the TESDA Central Office for FY 2020. A copy of the Minutes of the Meeting is hereto attached as Annex "F";

**WHEREAS**, pursuant to Section 13 of RIRR of RA 9184, the BAC invited the Commission on Audit (COA) and four (4) other observers registered with the Securities and Exchange Commission (SEC) to witness the bidding activities particularly on the Provision of Janitorial Services Requirements for the TESDA Central Office for FY 2020 for purposes of transparency and good governance. The copies of the letters to observers are hereto attached as Annexes "G", "H", "I", "J" and "K", respectively;

**WHEREAS**, pursuant to Section 21 of the RIRR of RA 9184, TESDA advertised the Invitation to Bid (ITB) for the Provision of Janitorial Services Requirements for the TESDA Central Office for FY 2020 in the websites of the Philippine Government Electronic Procurement System (PhilGEPS) and TESDA and posted the same at the bulletin board near TESDA Gate 1 on 14 November 2019. Proof of postings are hereto attached as Annexes "L", "M" and "N", respectively;

**WHEREAS**, responding to the abovementioned Invitation to Bid, only D' Triumph Cleaners and Allied Services, Inc. signified their interest to participate in said bidding process by purchasing bidding documents. A copy of the official receipt for the purchase of bidding documents is hereto attached as Annex "O";

**WHEREAS**, the pre-bid conference was held on 22 November 2019 at the AS Conference Room located at the 2<sup>nd</sup> Floor, TESDA Administration Building in Taguig City. Likewise, the minutes of the meeting was posted at the website of TESDA on 10 May 2019 in compliance with Section 22.4 of the 2016 RIRR of RA 9184 and Government Procurement Policy Board (GPPB) Resolution No. 03-2018 dated 09 March 2018. Copies of which are hereto attached as Annexes "P" and "Q";

**WHEREAS**, the BAC issued its first bid bulletin addressing the inquiry of D' Triumph Cleaners and Allied Services, Inc. about the inclusion of Value-Added Tax (VAT) in the computation of the Janitorial Services Cost Breakdown for non-VAT registered entities like cooperatives. A copy of Bid Bulletin No. 01 is hereto attached as Annex "R";

**WHEREAS**, the bid opening was held on 04 December 2019 at the AS Conference Room located at the 2<sup>nd</sup> Floor, TESDA Administration Building in Taguig City. A copy of the Minutes of the Meeting is hereto attached as Annex "S";

*[Handwritten signatures and initials]*



**WHEREAS**, pursuant to Section 30.1 of the RIRR of RA 9184, the BAC shall check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary "pass/fail" criterion. If a bidder submits the required document, it shall be rated "passed" for that particular requirement. In this regard, bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as "failed." Otherwise, the BAC shall rate the said first bid envelope as "passed";

**WHEREAS**, D' Triumph Cleaners and Allied Services, Inc. passed the eligibility requirements pursuant to Sections 23 and 25 of the RIRR of RA 9184. A copy of the Eligibility Requirements Checklist and Abstract of Bids are hereto attached as Annexes "T" and "U", respectively;

**WHEREAS**, the BAC evaluated the financial component of the bids to determine the Lowest Calculated Bid pursuant to Section 32.2 of the RIRR of RA 9184. A copy of the bid evaluation report is hereto attached as Annex "V";

**WHEREAS**, pursuant to Section 34.2 of the 2016 RIRR of RA 9184, a Notice of Single Calculated Bid (SCB) dated 11 December 2019 was issued to D' Triumph Cleaners and Allied Services, Inc. Said bidder was required to submit the documents stated in the Instruction to Bidders (ITB) Clause 29.2 of the Bid Data Sheet of the Bidding Documents in certified as true copy/ies from the original by the authorized representative for purposes of post-qualification within five (5) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Single Calculated Bid. A copy of the Notice of SCB dated 11 December 2019 which was received by D' Triumph Cleaners and Allied Services, Inc. on 11 December 2019 is hereto attached as Annex "W";

**WHEREAS**, D' Triumph Cleaners and Allied Services, Inc. submitted the documentary requirements stated in the Notice of SCB on 12 December 2019;

**WHEREAS**, given the Bid Evaluation was done on 10 December 2019 and pursuant to Section 34.8 of the 2016 RIRR of RA 9184, the BAC has only twelve (12) calendar days or until 22 December 2019 to complete the post-qualification process. The post-qualification entails verification, validation, and ascertainment of all statements made on the documents submitted by the bidder with the SCB as stated in the Bidding Documents. Also, the TWG has to verify/check the performance of the bidders relative to their previous contracts with the government and/or private entities;

**WHEREAS**, considering that the BAC only received the post-qualification documents of the SCB last 12 December 2019, the BAC requested for the extension of the period within which to complete the post-qualification process for the abovementioned procurement which would not exceed forty-five (45) calendar days, or on or before 24 January 2020. A copy of the approved memorandum dated 18 December 2019 for the Director General from the BAC is hereto attached as Annex "X";

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[Handwritten signatures and initials in blue ink]


**WHEREAS**, upon careful examination, validation and verification of all the technical and financial proposals submitted by D' Triumph Cleaners and Allied Services, Inc., the TWG in its report found the bid offered by D' Triumph Cleaners and Allied Services, Inc. to be compliant with the requirements set forth by the agency pursuant to Section 34 of Rule X (Post-Qualification) of the RIRR of Republic Act No. 9184. A copy of the Post-Qualification Report is hereto attached as Annex "Y";

**WHEREAS**, pursuant to Section 36 (a) of the RIRR of Republic Act No. 9184, D' Triumph Cleaners and Allied Services, Inc. was found to have met all the eligibility requirements prescribed by the agency and its bid has been found to be responsive to the bidding requirements. Hence, the BAC finds the bid of by D' Triumph Cleaners and Allied Services, Inc. to be the Single Calculated and Responsive Bid;

**NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED**, to recommend the award of the contract to by D' Triumph Cleaners and Allied Services, Inc. as the bidder with a Single Calculated and Responsive Bid for the Provision of Janitorial Services Requirements for the TESDA Central Office for FY 2020 in the amount of Twenty-One Million Nine Hundred Eighty-Five Thousand Five Hundred Ninety-Two Pesos and 88/100 (₱21,985,592.88) subject to procurement law and government accounting and auditing rules and regulations.

Signed this 27<sup>th</sup> day of January, 2020 at TESDA, Taguig City, Metro Manila.

  
**LINA C. SARMIENTO**  
BAC Chairperson

  
**DAVID B. BUNGALLON**  
BAC Vice Chairperson

  
**ATTY. MARICHELLE D. DE GUZMAN**  
BAC Member

  
**MA. MAGDALENA P. BUTAD**  
BAC Member

  
**RENATO L. GERON**  
BAC Member

*on - leave*  
**ADZHAR A. ALBANI**  
BAC Provisional Member

  
**ARMELA B. GUYERREZ**  
BAC Provisional Member

**Approved**

**Disapproved**

  
**SEC. ISIDRO S. LAPEÑA, PhD., CSEE**  
Director General