

BIDS AND AWARDS COMMITTEE-TESDA Central Office

**PRE-BID CONFERENCE FOR THE SUPPLY, DELIVERY, CONFIGURATION AND
INSTALLATION OF VARIOUS EQUIPMENT FOR IP-PBX FOR THE TESDA CENTRAL
OFFICE - REBIDDING**

07 May 2019, Tuesday, 9:00 A.M.
AS Conference Room, 2/F TESDA Admin Bldg.
East Service Road South Luzon Expressway (SLEX), Fort Bonifacio, Taguig City

ATTENDANCE: Attendance Sheet attached (Annex A)

Present:

Bids and Awards Committee:

RD Conrado G. Bares	Vice Chairperson (NCR)
Dir. Ma. Magdalena P. Butad	Member (FMS)
Atty. Marichelle D. De Guzman	Member (ODG – TBS)
Mr. Renato L. Geron	Member (TESDA-ACE)
Dir. Marissa G. Legaspi	Provisional Member – End-User (PO)
Ms. Lourdes F. Castante	Provisional Member – Technical Expert (LMID-PO)

Technical Working Group:

Mr. Manuel Louis T. Pili	Member
Mr. Oscar C. Ruma Jr.	Member
Mr. Christopher DC. Aquilo	Member

BAC Secretariat:

Ms. Maria Gracia P. Dela Rama	Head
Ms. Arcadia Creselda P. Balinas	Member
Mr. Joseph Allen L. Simon	Member
Ms. Jela Mae A. Arcano	Member
Mr. Alric G. Subido	Member

Others:

Ms. Melisande C. Centeno	Procurement Division Staff
Ms. Rosa M. Ponce	Procurement Division Staff

Prospective Bidders:

1. Adonis Tolentino	Trends & Technologies, Inc.
2. Yashemine Rante	Tracerline Technologies, Inc.
3. Aileen Moral	Tracerline Technologies, Inc.
4. Roselle Mae Sta. Ana	EGM Systems
5. Andrew Sunga	EGM Systems
6. Mary Grace Puno	World Solution Technology, Inc.
7. Louie Corminal	World Solution, Inc.
8. Anne Sienes	Digicom
9. Timothy D. Tumagan	Digicom
10. Jayson P. Upod	Armlink Computer Center
11. Myra Cea	Armlink Computer Center
12. Mark Allan Ching	Microbase Incorporated
13. Rose Guzman	Microbase Incorporated

- 14. Leianne Valerio
- 15. Marcom Malabed
- 16. John Earvin Flores

Microbase Incorporated
 Microbase Incorporated
 MITEL

Absent:

Bids and Awards Committee:

DDG Rebecca J. Calzado

Chairperson (ODDG for PL)

BAC Secretariat:

Atty. Jan Michael P. Jaro

Member

MINUTES OF THE MEETING

A. CALL TO ORDER

The Pre-Bid Conference started at 9:20 AM as presided by RD Conrado G. Bares, BAC Vice Chairperson.

Upon query from RD Bares, Ms. Maria Gracia P. Dela Rama, Head BAC Secretariat confirmed the presence of a quorum with 6 out of 7 members of the BAC in attendance.

Likewise, he acknowledged the members of the BAC, the Technical Working Group, the BAC Secretariat, and the representatives from the eight (8) interested bidders/companies as listed above. All the representatives for each company were requested to introduce themselves.

RD Bares opened the Pre-Bid Conference on the *Supply, Delivery, Configuration and Installation of Various Equipment for IP-PBX for TESDA Central Office - Rebidding* under public bidding TESDA-CO-2019-02.

B. PRESENTATION / DISCUSSION

ISSUES/ CONCERNS	DISCUSSION/AGREEMENTS
<p>1. Letter to Observers</p>	<p>RD Bares asked for proofs of receipt of the invitation letters sent out to the observers.</p> <p>Ms. Balinas presented to the meeting the proofs of receipt by five (5) observers namely:</p> <ol style="list-style-type: none"> 1. Reallife Foundation Inc. (April 29, 2019) 2. Philippine Chamber of Commerce and Industry (April 29, 2019) 3. Philippine Jesuit Prison Service (April 30, 2019) 4. Commission on Audit (April 29, 2019) 5. Philippine Institute for Supply Management (hand-carried to PISM last April 29, 2019 but was not accepted as the addressee must be updated to Mr. Edgard Magpantay as the new President of PISM) <p>RD Bares noted the absence of the observers in the pre-bid conference.</p>