# SELF-ASSESSMENT GUIDE

<table>
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<tr>
<th>Qualification</th>
<th>SANITARY LANDFILL OPERATIONS NC III</th>
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| Units of Competency covered: | - Supervise in-coming waste in the active cell  
- Supervise and maintain closed SLF |

**Instruction:**
- Read each of the questions in the left-hand column of the chart.
- Place a check in the appropriate box opposite each question to indicate your answer.

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<th>Can I?</th>
<th>YES</th>
<th>NO</th>
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**Supervise in-coming waste in the active cell**

- Inspect condition, cleanliness, and passability of the road for incoming trucks in accordance with established procedures of the SLF Manual of Operations *

- Inspect the readiness of the active cell to accept the garbage in accordance with National Solid Waste Management Commission (NSWMC) Manual on Establishment and Operations for Sanitary Landfill *

- Inspect or check the assigned equipment in accordance with established procedures of SLF Manual of Operations *

- Orient and give instructions to all personnel working in the active cell in accordance with established procedures of Sanitary Landfill Facility (SLF) Manual of Operations.*

- Compare data manifests of dump trucks in accordance with actual wastes dumped. *

- Perform corrective actions if the actual wastes are not in accordance with manifests entry *

- Report to immediate supervisor and gate keeper on proper disposition of actual wastes dumped. *

- Follow disposal procedures in accordance with established procedures of Sanitary Landfill Manual of Operations *.

- Instruct the Spotter on how to position truck prior to dumping or unloading of wastes. *

- Instruct the equipment operator to push, spread, and compact the dumped wastes *

- Check and ensure that the spreading and compactions of dumped wastes and re-profiling of slopes are based on site requirements.*

- Instruct the equipment operator to apply or put daily soil cover in accordance with established SLF procedures *
- Check the dumping area for cleanliness and readiness for the next day operations in accordance with established SLF procedures *

- Monitor and check if garbage trucks are properly sanitized /deodorized prior to exit from the SLF *

- Create corrective actions in cases of urgent needs when trucks and or equipment breakdown in areas that block the flow of in-coming waste.*

- Instruct the equipment operator to check if the equipment is cleaned properly and parked in designated area *

- Inspect the equipment and refers for service when necessary *

- Accomplish daily equipment/site reporting in accordance with enterprise requirements *

- Monitor and manage leachate production in accordance with established procedures of Sanitary Landfill manual of operations.*

- Conduct water and leachate sampling on a regular basis in accordance with established procedures of Sanitary Landfill manual of operations

- Initiate or implement corrective measures for controlling seepage and spread of harmful leachate.

- Instruct assigned personnel to clean-up any litter found on the access roads and surrounding areas of the landfill cell each day before the site is closed *

- Instruct that litter nets are installed in accordance with established procedures of Sanitary Landfill manual of operations.

**Supervise and maintain closed SLF**

- Instruct site workers to plant appropriate vegetation on the slopes *

- Instruct site workers to grow and maintain the vegetation in accordance with site requirements *

- Prepare and submit status report on vegetation to site engineer using checklist or standard form *

- Check gas vents in accordance with established procedures of Sanitary Landfill Facility (SLF)*

- Check leachate piping systems in accordance with established procedures of Sanitary Landfill *

- Monitor and manage leachate production and recirculation in accordance with established procedures of Sanitary Landfill *

- Submit report to site engineer using checklist *

- Check perimeter fence and surroundings in accordance with the SLF manual of operations *
- Monitor and respond to problems of illegal entry, scavenging, and squatting in accordance with enterprise procedures.

- Determine conditions and areas which are probable causes of fires in accordance with SLF Manual of Operations.

- Implement appropriate action if there are fires or unusual movement in the slope in the SLF in accordance with established procedures.

- Document all fires, unusual movement in the slope, and near-misses in the daily report in accordance with established procedures.

- Submit monthly report to the Supervisor on all aspects of the Environmental Management Plan, including complaints and monitoring results.

- Report and submit landfill complaints to Supervisor in accordance with established procedures.

- Submit incident reports immediately to Supervisor in accordance with established procedures.

I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.

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<tr>
<th>Candidate’s Name and Signature</th>
<th>Date</th>
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