

SELF ASSESSMENT GUIDE

Qualification:	WAREHOUSING SERVICES NC II		
COC 5:	Operate and Maintain Manual Material Handling Equipment		
Instruction:			
<ul style="list-style-type: none"> • Read each of the questions in the left-hand column of the chart. • Place a check in the appropriate box opposite each question to indicate your answer. 			
Can I?	YES	NO	
1. Conduct pre-operational checks to manufacturer specifications to ensure optimum functionality of materials handling equipment*			
2. Make minor necessary adjustments to equipment in accordance with manufacturer's specified checklist to ensure equipment operation*			
3. Report faulty equipment to authorized person for repair and to ensure equipment is safe and effective to use*			
4. Use appropriate personal protective equipment (PPE's) to minimize the risk of injury to operator*			
5. Eliminate or control work hazards appropriately when using material handling equipment to ensure safe working conditions in accordance with manufacturer and workplace operating instructions			
6. Clean or sanitize handling equipment in accordance with manufacturer specifications to ensure optimum functionality			
7. Maintain detailed and accurate records according to workplace procedures			
8. Handle equipment in a safe, secure and efficient manner in accordance to workplace procedure*			
9. Store equipment in a safe place and according to manufacturer and workplace procedure*			
10. Follow warehouse signage and lifesaving rules*			
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.			
Candidate's Name & Signature		Date:	