

**SELF-ASSESSMENT GUIDE**

Qualification	<b>HAIRDRESSING NC II</b>	
COC 4	<b>PERFORM HAIRCUT</b>	
Units of Competency covered:	<ul style="list-style-type: none"> <li>• Perform Pre and post hair care activities</li> <li>• Perform basic hair cutting</li> </ul>	
Instruction: <ul style="list-style-type: none"> <li>• Read each of the questions in the left-hand column of the chart</li> <li>• Place a check in the appropriate box opposite each question to indicate your answers.</li> </ul>		
<b>Can I?</b>	<b>YES</b>	<b>NO</b>
<b>Perform Pre and Post Hair Care Activities</b>		
• Assist client in accordance with salon procedures.		
• Assess built of the client to determined appropriate size of drapery to be used.		
• Provide client with appropriate clothing according to desired type of service, size and built.*		
• Advise the client to remove all jewelries and accessories*		
• Prepare and select necessary tools, supplies and materials according to the type of service. *		
• Check and analyze hair to determine appropriate shampoo and/or conditioner to be used in accordance with the type of hair damage. *		
• Shampoo and/or condition hair in accordance with the type of service and established or acceptable procedures.*		
• Provide first-aid treatment to the client or refer to a health personnel where necessary.*		
• Ensure client's safety and comfort during the entire process.*		
• Towel-dry and comb hair according to service requirements.		
• Blow dry hair according to service requirements and established or acceptable procedures.*		
• Apply finishing products on blow-dried hair according to product specification.		
• Clean, sanitize, and store tools and equipment according to OH&S requirements.*		
• Segregate and dispose wastes materials according to OH&S requirements.		
<b>Perform Basic Hair Cutting</b>		
• Extend appropriate courtesy to the client at all times.		
• Assess client's shape of face, head, length, and width according to his built and height.*		
• Analyze texture of hair according to style requirements and kinds of cutting to be administered.*		

<ul style="list-style-type: none"> <li>• Present hair catalog and select hair cut styles to the client to be agree by both parties.*</li> </ul>		
<ul style="list-style-type: none"> <li>• Provide and use protective clothing according to health sanitation regulations.*</li> </ul>		
<ul style="list-style-type: none"> <li>• Shampoo and condition hair following salon procedures.</li> </ul>		
<ul style="list-style-type: none"> <li>• Prepare and use appropriate materials tools, and hair implements according to client's desires haircut and OH&amp;S requirements.*</li> </ul>		
<ul style="list-style-type: none"> <li>• Perform haircut according to haircut styles and established or acceptable procedures.*</li> </ul>		
<ul style="list-style-type: none"> <li>• Ensure client's safety and comfort during the entire process.*</li> </ul>		
<ul style="list-style-type: none"> <li>• Provide first-aid treatment to the client or refer to a health personnel, where necessary.*</li> </ul>		
<ul style="list-style-type: none"> <li>• Check and blow dry hair for accuracy and finishing touches.*</li> </ul>		
<ul style="list-style-type: none"> <li>• Use finishing cutting tools according to haircut style.*</li> </ul>		
<ul style="list-style-type: none"> <li>• Apply and style hair finishing products as per client's requirements.</li> </ul>		
<ul style="list-style-type: none"> <li>• Confirm client's acceptance and make adjustments, if required.</li> </ul>		
<ul style="list-style-type: none"> <li>• Advise client on proper hair care maintenance.</li> </ul>		
<ul style="list-style-type: none"> <li>• Clean, sterilize, and store tools, implements, and equipment in accordance with salon policy.*</li> </ul>		
<ul style="list-style-type: none"> <li>• Dispose waste items properly in accordance with OH&amp;S required practices*</li> </ul>		
<ul style="list-style-type: none"> <li>• Clean work area in preparation with the next activities</li> </ul>		
<b>Candidate's Name &amp; Signature</b>	<b>Date</b>	