

Reference No.																			
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SELF-ASSESSMENT GUIDE

Qualification Title:	PHOTOGRAPHY NC II																	
Units of Competency Covered	<ul style="list-style-type: none"> • Operate camera and compose a subject • Set Up Studio Lights, Equipment, and Accessories • Perform Post-Capture Processing • Present Finished Products 																	
Instruction:																		
Read each question and check the appropriate column to indicate your answer.																		
Can I?																	YES	NO
OPERATE CAMERA AND COMPOSE A SUBJECT																		
1. Operate camera safely in accordance with manufacturer’s instruction																		
2. Adjust the focus manually and electronically*																		
3. Explain the relationship between shutter speed and aperture setting*																		
4. Apply aperture priority or shutter speed priority*																		
5. Select appropriate lens for a given requirement*																		
6. Assess the quality and quantity of available lights to determine appropriate exposure and lighting effect *																		
7. Maintain and store equipment and materials*																		
8. Handle clients' concerns																		
SET UP STUDIO LIGHTS, EQUIPMENT, AND ACCESSORIES																		
9. Select appropriate lighting equipment and associated accessories for specified subjects*																		
10. Apply appropriate white balance *																		
11. Apply range of lighting techniques for the specified subjects*																		
12. Apply safety precautions in setting up studio lights, equipment, and accessories *																		
13. Maintain and store electrical equipment after use*																		

PERFORM POST-CAPTURE PROCESSING		
14. Download and organize digital files into appropriate folders as per established practice		
15. Know the copyright, moral rights, and intellectual property issues and legislation associated with photo imaging work		
16. Maintain and store equipment after use*		
PRESENT FINISHED PRODUCTS		
17. Prepare photo images and needed materials for final packaging*		
18. Assess finished products for imperfections and apply finishing touches as per established practice*		
19. Label and package finished products properly as per established practice*		
20. Handle and deliver finished products*		
21. Handle client's concerns and requirements *		

* *Critical Aspects of Competency*

I agree to undertake the assessment with the knowledge that the information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.	
Candidate's Name and Signature	Date