

Reference No.																		
---------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

SELF-ASSESSMENT GUIDE

Qualification	AUTOMOTIVE PAINTING NC II																
Units of Competency Covered	<ul style="list-style-type: none"> Remove paint from vehicle painted surfaces Prepare panel for refinishing Mask vehicle panels and components Apply primer surfacer Repair body panel using filler Prepare and operate vehicle paint drying equipment Spray solid color paint Perform polishing 																
Instruction:																	
<ul style="list-style-type: none"> Read each question and check the appropriate column to indicate your answer. 																	
Can I?															YES	NO	
PERFORM PREPARATORY ACTIVITIES																	
<ul style="list-style-type: none"> Identify the job required based on the Job/Repair Order * 																	
<ul style="list-style-type: none"> Select and check materials' information, quality and serviceability of needed tools and/or equipment, including personal protective equipment * 																	
<ul style="list-style-type: none"> Prepare work area and plan activities to minimize wastage and prevent damage to vehicle 																	
<ul style="list-style-type: none"> Ensure adequate lighting in work area 																	
REMOVE PAINT FROM VEHICLE PAINTED SURFACES																	
<ul style="list-style-type: none"> Identify examples of metal components requiring paint removal * 																	
<ul style="list-style-type: none"> Inspect vehicle and components to determine appropriate panel paint film 																	
<ul style="list-style-type: none"> Identify paint removal methods with reference to job requirement * 																	
<ul style="list-style-type: none"> Remove paint, rust and/or contaminants by machine and hand sanding in accordance to manufacturer's manual * 																	
PREPARE PANEL FOR REFINISHING																	
<ul style="list-style-type: none"> Identify panel for refinishing based on work instructions/job order 																	
<ul style="list-style-type: none"> Identify tools and/or equipment to be used for refinishing 																	
<ul style="list-style-type: none"> Identify materials to be used when cleaning surfaces of new vehicle panel before painting * 																	
<ul style="list-style-type: none"> Prepare vehicle panel for refinishing according to work instructions/job order * 																	
MASK VEHICLE PANELS AND COMPONENTS																	
<ul style="list-style-type: none"> Identify panel for masking based on work instructions/job order 																	

	YES	NO
<ul style="list-style-type: none"> Perform masking activities according to work instructions/job order * 		
APPLY PRIMER SURFACER		
<ul style="list-style-type: none"> Identify job required for applying refinishing/epoxy primers to vehicle surfaces * 		
<ul style="list-style-type: none"> Clean surfaces to be primed and removes contaminants * 		
<ul style="list-style-type: none"> Protect components and paint surfaces surrounding paint repair area and applies necessary corrective measures, if any * 		
<ul style="list-style-type: none"> Mix and apply refinishing/epoxy primers on prepared surfaces * 		
<ul style="list-style-type: none"> Perform final inspection to ensure that the surface is completely cured* 		
<ul style="list-style-type: none"> Perform sanding according to industry practice * 		
REPAIR BODY PANEL USING FILLER		
<ul style="list-style-type: none"> Correct minor dents according to proper form and apply refinishing/epoxy primer, if necessary following industry criteria * 		
<ul style="list-style-type: none"> Mix and apply filler to repaired body panels according to industry criteria * 		
<ul style="list-style-type: none"> Check if applied filler is completely cured and perform sanding 		
<ul style="list-style-type: none"> Apply adhesion promoter/primer surfacer and perform sanding 		
<ul style="list-style-type: none"> Inspect and apply corrective measures to ensure that the surface is ready for the next process * 		
PREPARE AND OPERATE VEHICLE PAINT DRYING EQUIPMENT		
<ul style="list-style-type: none"> Interpret the information on paint drying equipment operation 		
<ul style="list-style-type: none"> Select and check materials, serviceability of needed tools and equipment, including personal protective equipment (PPE) 		
<ul style="list-style-type: none"> Operate and inspect performance of paint drying equipment, applies necessary corrective measure, if any * 		
<ul style="list-style-type: none"> Inspect if surface panel is dry and ready for next process * 		
SPRAY SOLID COLOR PAINTS		
<ul style="list-style-type: none"> Set-up panel/vehicle for painting 		
<ul style="list-style-type: none"> Clean panel/vehicle using pressurized air and degreaser 		
<ul style="list-style-type: none"> Transfer strained paint mixture to spray gun according to manufacturers' specifications 		
<ul style="list-style-type: none"> Check spray pattern and adjust spray gun according job manufacturer's or job requirement * 		
<ul style="list-style-type: none"> Apply solid color following standard procedure and paint manufacturer's specification * 		
<ul style="list-style-type: none"> Observe flash-off time in preparation for next application 		
<ul style="list-style-type: none"> Identify paint problem and perform necessary repair procedure/s 		

	YES	NO
<ul style="list-style-type: none"> Discuss drying time according to manufacturer's specifications * 		
PERFORM POLISHING		
<ul style="list-style-type: none"> Identify repair color finishing procedure needed 		
<ul style="list-style-type: none"> Set-up panel/surface before polishing 		
<ul style="list-style-type: none"> Polish painted surface following job requirements and use appropriate polishing compounds * 		
<ul style="list-style-type: none"> Complete work without causing damage to vehicle components* 		
PERFORM POST-REPAIR ACTIVITIES		
<ul style="list-style-type: none"> Perform final inspection to determine if job order/work instructions were accomplished 		
<ul style="list-style-type: none"> Accomplish job order form after all painting activities are done 		
<ul style="list-style-type: none"> Clean and store tool/equipment according to standard procedure 		
OBSERVES WORK ENVIRONMENT, HEALTH AND SAFETY PRACTICES		
<ul style="list-style-type: none"> Clean work area and practices good housekeeping 		
<ul style="list-style-type: none"> Practice 3 Rs (reduce, recycle, re-use) and proper wastes disposal, according to environmental standards * 		
<ul style="list-style-type: none"> Identify hazards and risks associated with work * 		
<ul style="list-style-type: none"> Use appropriate PPE 		
<ul style="list-style-type: none"> Practice works safety and health measures in performing tasks * 		
<p>I agree to undertake assessment with the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.</p>		
Candidate's Name and Signature	Date	