SELF - ASSESSMENT GUIDE

<table>
<thead>
<tr>
<th>Qualification:</th>
<th>CARPENTRY NC II</th>
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</thead>
</table>
| Unit of Competency covered: | • Layout reference lines  
• Fabricate, install and remove wooden formworks  
• Install wooden door jamb, window frame and panels  
• Install ceiling and wall frames and panels  
• Fabricate and Install wooden stairs  
• Install wooden floor supports and panels  
• Fabricate and install roofing system  
• Fabricate and install wooden cabinet |

Instruction:  
• Read each of the questions in the left-hand column of the chart.  
• Place a tick in the appropriate box opposite each question to indicate your answer.

<table>
<thead>
<tr>
<th>Can I?</th>
<th>YES</th>
<th>NO</th>
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</thead>
<tbody>
<tr>
<td><strong>Prepare materials and hand tools</strong> *</td>
<td></td>
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<tr>
<td>• Use personal protective equipment (PPE) in accordance with Rule 1080 of Occupational Safety and Health Standards</td>
<td></td>
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<tr>
<td>• Select and prepare materials and hand tools consistent with job requirements</td>
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<tr>
<td><strong>Locate offset line established by the line and grade/ surveyor</strong> *</td>
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<tr>
<td>• Follow related sketches and working drawings according to job requirements</td>
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<tr>
<td>• Locate and verify offset line/ building line</td>
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<td></td>
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<tr>
<td><strong>Establish required reference line</strong> *</td>
<td></td>
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<tr>
<td>• Mark initial lines from offset lines in accordance with working drawings.</td>
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<td></td>
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<tr>
<td>• Mark, square and plumb final reference lines in accordance with working drawings</td>
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<tr>
<td>• Mark exact location for door and window opening based on working drawing</td>
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<td></td>
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<tr>
<td>• Check clearance of opening based on working drawings</td>
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<tr>
<td><strong>Lay-out and cut dimension of form sheathings and stiffeners</strong> *</td>
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<tr>
<td>• Measure and mark form sheathings and stiffeners according to job specifications.</td>
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</tbody>
</table>
- Lay out and cut form sheathings and stiffeners according to required dimensions.

**Assemble and erect form panels and components** *

- Position and fix sheathings to stiffeners
- Check assembled form panels for squareness, levelness, plumbness and alignment.
- Position and fix primary and secondary supports to hold assembled form panels as per drawings.
- Check assembled form panels for compliance with job requirements.

**Layout location** *

- Marks exact location for door and window opening based on working drawing
- Checks clearance of opening based on working drawings

**Fix door jamb and panels** *

- Select and check assembled jamb and panels are for compliance with job requirements
- Temporarily position jamb to hold assembled panels as per drawings.
- Check installed jamb and panels for squareness, levelness, plumbness and alignment
- Position and fix jamb and panels to openings

**Layout ceiling elevation, wall location and position of framing system** *

- Mark exact layout for ceiling and wall frames based on working drawings

**Fix frames and panels** *

- Install frames based on specifications
- Check installed frames for squareness, levelness, plumbness and alignment.
- Fix panels to frames based on working drawings

**Layout location and stair elevation** *

- Mark exact location of stairs including riser and thread based on working drawings
- Mark exact location of handrails and balusters based on working drawings

**Place wooden stringer, thread, handrails and baluster** *
- Cut and fabricate wooden stringers based on working drawing and/or actual requirements
- Position and fix wooden stringer and thread based on working drawings.
- Check wooden stairs assembly for stability and firmness.

**Layout truss location and elevation** *
- Mark exact location for roof truss assembly based on working drawing

**Place wooden roof truss assembly and purlins** *
- Position and fix wooden roof truss assembly according to job requirements
- Check alignment of all installed wooden roof truss assembly based on job requirements
- Install purlins as per required spacing

**Perform Housekeeping** *
- Recovers and stockpile materials such as scaffolding and formworks according to company rules and procedures
- Cleans and clears workplace of any obstructions and hazards before, during and after work
- Cleans tools, equipment and other materials after use

I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor

| Candidate’s Signature: | Date: |