

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Luzon Expressway, Taguig

149th TESDA BOARD MEETING
21 April 2026, Tuesday, 1:00 P.M.
TESDA Board Room, 7th Floor, TESDA Main Building,
East Service Road, Taguig City

Resolution No. 2026 - 04
(Page 1 of 12 pages)

**APPROVING THE RECOGNITION OF THE PQF LEVEL 5 (DIPLOMA)
PROGRAM STANDARDS FOR TRAVEL AND TOUR OPERATIONS
(SUPERVISION AND ADMINISTRATION) TECHNOLOGY**

WHEREAS, Section 14 (b) of Republic Act No. 7796 mandates that TESDA shall develop and establish a national system of skills standardization, testing, and certification and conduct research and development on various occupational areas in order to recommend policies, rules, and regulations for effective and efficient skills standardization, testing, and certification system in the country;

WHEREAS, on 16 January 2018, Republic Act No. 10968 entitled "An Act Institutionalizing the PQF, Establishing the PQF-National Coordinating Council (NCC) and Appropriating Funds Therefor" was enacted, to institutionalize the Philippine Qualifications Framework (PQF), which sets the standards for qualification outcomes;

WHEREAS, the Philippines has been engaged in the process of referencing the PQF with the ASEAN Qualifications Reference Framework (AQR), which is a regional framework that enables comparisons of qualifications across the ASEAN Member States (AMS) towards greater mobility of students and professionals within the ASEAN region;

WHEREAS, as part of the referencing process stipulated in the AQR Referencing guidelines, the Philippines has to undergo the procedure of including Qualifications in a national database of quality-assured qualifications, known as the "Philippine Qualifications Register (PhQuaR)";

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Luzon Expressway, Taguig

149th TESDA BOARD MEETING
21 April 2026, Tuesday, 1:00 P.M.
TESDA Board Room, 7th Floor, TESDA Main Building,
East Service Road, Taguig City

Resolution No. 2026 - 04
(Page 2 of 12 pages)

WHEREAS, TESDA developed a Diploma level qualifications aligned with the descriptors of the PQF, benchmarked with ASEAN Mutual Recognition Arrangements (MRAs), among others, and issued TESDA Circular No. 38 series of 2017 entitled: "Implementing Guidelines for the Program Under PQF Level V (Diploma) Pilot." The Diploma Programs covered by this Circular are described by the agreed/developed seventeen (17) Program Learning Outcomes (PLOs);

WHEREAS, the Ladderized Education Act or Republic Act No. 10647 institutionalizes the "...ladderized interface between technical-vocational education and training and higher education to open the pathways of opportunities for career and educational progression of students and workers, create a seamless and borderless system of education, empower students and workers to exercise options or choose when to enter and exit in the educational ladder, and provide job platforms at every exit as well as the opportunity to earn income;"

WHEREAS, the PQF Level 5 (Diploma) Program Standards in Travel and Tour Operations (Supervision and Administration) Technology and its curriculum were co-developed by Aparri Polytechnic Institute (API), Jacobo Z. Gonzales Memorial School of Arts and Trades (JZGMSAT), Puerto Princesa School of Arts and Trades (PPSAT), Richwell Colleges, Incorporated (RCI), University of Cebu, Cabugayan National School of Arts and Trades (CNSAT) and San Francisco Institute of Science and Technology with consultations from the academe, industry partners from the tourism sectors and TESDA Regional Offices, with higher education institutions (HEIs) and technical vocational institutions (TVIs) and were presented in different fora such as the Policy and Planning Cluster Meeting, Inter-Cluster meetings, and regional stakeholders FGD consultations.

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Luzon Expressway, Taguig

149th TESDA BOARD MEETING
21 April 2026, Tuesday, 1:00 P.M.
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East Service Road, Taguig City

Resolution No. 2026 - 04
(Page 3 of 12 pages)

WHEREAS, the curricula developed are aligned with the PQF level V descriptors and packaged towards the attainment of the 17 Program Learning Outcomes (PLOs) with their corresponding Performance Indicators (PIs) function as either to Introduce (I), Enhance (E) or Demonstrate (D) the PLO.

WHEREAS, the TVIs that will offer a PQF Level 5 (Diploma) Program Standards in Travel and Tour Operations (Supervision and Administration) Technology must first secure a Certificate of Recognition for Diploma Program (CRDP) from the respective TESDA Regional Offices before they can offer such a program.

WHEREAS, the Regional/ Provincial Offices (ROPOs) shall evaluate the program documents in accordance with the Implementing Guidelines on the PQF Level 5 (Diploma) Program Standards in Travel and Tour Operations (Supervision and Administration) Technology with existing issuances related to Diploma Programs such as TESDA Circular 018, s. 2023; and TESDA Circular 021, s. 2023 and TESDA Circular No. 063, series of 2025. The evaluation of the Diploma Program must undergo the evaluation through Perspectives 1 through 4 of the Manual on Evaluation of PQF Level 5 (Diploma) Programs (TESDA Circular 086, s. 2019).

WHEREAS, the PQF Level 5 (Diploma) Program Standards in Travel and Tour Operations (Supervision and Administration) Technology covers the following courses:

- 1) General Education and Other Non-Technical Courses per CHED CMO 20 s. 2013 can serve as a reference. The diploma program covers subjects like Mathematics in the Modern World, Purposive Communication and Science Technology and Society;

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Luzon Expressway, Taguig

149th TESDA BOARD MEETING
21 April 2026, Tuesday, 1:00 P.M.
TESDA Board Room, 7th Floor, TESDA Main Building,
East Service Road, Taguig City

Resolution No. 2026 - 04
(Page 4 of 12 pages)

- 2) Mandated courses are composed of 7 courses that are legislated in nature such as four (4) courses on Physical Education (RA 5708), one (1) course on Life and Works of Rizal (RA 1425), and two (2) courses on NSTP (RA 9163), either Civic Welfare Training Service (CWTS), Literacy Training Service (LTS), or Reserve Officers' Training Corps (ROTC);
- 3) Theoretical courses include the following:
 - Macro-perspective of Tourism and Hospitality,
 - Risk Management as Applied to Safety, Security and Sanitations (OHS),
 - Tourism and Hospitality Marketing,
 - Global Culture and Tourism Geography,
 - Multicultural Diversity in Workplace for the Tourism Professional,
 - Micro - Perspective of Tourism and Hospitality,
 - Philippine Culture and Tourism Geography,
 - Professional Development and Applied Ethics,
 - Fundamentals in Accounting,
 - Strategic Management in Tourism,
 - Entrepreneurship in Tourism,
 - Quality Service Management in Tourism and Hospitality,
 - Legal Aspects in Tourism and Hospitality,
 - Introduction to the MICE Management,
 - Research 1
 - Foreign Language 1 and 2 includes the following:
 - French
 - Spanish
 - Korean
 - Mandarin and
 - Nihongo

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Luzon Expressway, Taguig

149th TESDA BOARD MEETING
21 April 2026, Tuesday, 1:00 P.M.
TESDA Board Room, 7th Floor, TESDA Main Building,
East Service Road, Taguig City

Resolution No. 2026 - 04
(Page 5 of 12 pages)

- 4) Core Technology Courses include the following:
- Applied Business Tools and Technologies in Tourism
 - Tourism Promotion
 - Tour Packaging Operation Services
 - Local Guiding
 - Tour Guiding (Regional Tour Guiding)
 - Travel and Tour Operation
 - Travel and Tour Operation Supervision
 - Travel Writing and Photography
 - Heritage Tourism
 - Agritourism
 - Ecotourism
 - Travel and Tour Management
 - Capstone Project
 - Travel and Tour Operation Internship

Further, other technology courses include Elective course and TR-based qualifications and covers the following:

1. Elective courses:
 - World Geography
 - Recreation and Leisure Management
 - Other Emerging Technologies
2. Training Regulations:
 - Tourism Promotion Services NC II
 - Travel Services NC II
 - Tour Packaging NC II
 - Local Guiding NC II
 - Tour Guiding NC III
 - Events Management Services NC III;

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Luzon Expressway, Taguig

149th TESDA BOARD MEETING
21 April 2026, Tuesday, 1:00 P.M.
TESDA Board Room, 7th Floor, TESDA Main Building,
East Service Road, Taguig City

Resolution No. 2026 - 04
(Page 6 of 12 pages)

WHEREAS, the PQF Level 5 (Diploma) Program Standards in Travel and Tour Operations (Supervision and Administration) Technology will adapt the Internship Program in the 3rd year, last semester.

WHEREAS, the Diploma Program has entry and exit points at the end of each semester to ensure that learners who will take programs have the opportunity to land jobs and are given credit should they pursue a higher education program. The duration of the Diploma Program is three (3) years, five (5) academic semesters and one (1) semester of Internship program;

WHEREAS, the trainee entry requirements for the aforementioned Diploma program shall be any of the following:

1. The PQF Level 5 (Diploma) Program in Travel and Tour Operations (Supervision and Administration) Technology shall have the minimum entry requirement as follows:
 - Graduates of K to 12 and those who belong to any Senior High School track; **OR**
 - Graduates under the old basic education curriculum (2017 and below); **OR**
 - Those who acquired Senior High School Track equivalent under the of Alternative Learning System (ALS); **OR**
 - Highschool undergraduate with at least two (2) years industry experience;
 - Can communicate effectively;
 - With basic arithmetic skills; and
 - With basic computer skills.

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Luzon Expressway, Taguig

149th TESDA BOARD MEETING
21 April 2026, Tuesday, 1:00 P.M.
TESDA Board Room, 7th Floor, TESDA Main Building,
East Service Road, Taguig City

Resolution No. 2026 - 04
(Page 7 of 12 pages)

2. For the PQF Level 5 (Diploma) Program in Travel and Tour Operations (Supervision and Administration) Technology under TESDA Scholarship, the Trainee Entry requirements shall conform to the issued Omnibus Guidelines for the Implementation of TESDA Scholarship Program.
3. The institutions are given the freedom to add other requirements to screen the trainees for admission to the program.

WHEREAS, the faculty members and trainer's qualifications of the aforementioned Diploma Program for the following courses must have the following minimum qualifications:

1. For General Education and Mandated Courses except NSTP:
 - Graduate of Bachelor's Degree in related field with specialization in the subject they teach (e.g if teaching a course is English, faculty must be at least an English major or allied course; and
 - Full-fledged Master's Degree, preferably in the related field OR with Masters' Units (allowed only during the Transitory Period of four (4) years upon issuance of this Guidelines.
 - Must undergo General Education (GE) training (CMO No. 20, s. 2013) and based on the requirement of CMO No. 62, series of 2017
2. For Technical Courses with Resultant Qualifications:

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Luzon Expressway, Taguig

149th TESDA BOARD MEETING
21 April 2026, Tuesday, 1:00 P.M.
TESDA Board Room, 7th Floor, TESDA Main Building,
East Service Road, Taguig City

Resolution No. 2026 - 04
(Page 8 of 12 pages)

- Must have a Bachelor's degree in Hospitality Management OR Tourism Management or related fields either in the undergraduate OR graduate studies; and
 - Full-fledged Master's Degree holder in Tourism, HRM/HM, or any allied programs; OR with Master's units in Tourism/HRM/HM or any indicated Allied programs (allowed only during the Transitory Period of four (4) years upon issuance of these Guidelines.)
 - Holder of NTTC level 1 on the resultant National Certificate or Holder of TMC with CS Certificate.
 - For industry practitioners who do not possess the specified academic qualification, the equivalencies mentioned in the *ANNEX C: Professional Faculty Equivalency Table* may be applied.
 - With at least two (2) years of experience in the tourism and hospitality industry during a 5-year transitory period. After this period, they're required to have a total of 5 years of industry experience, with at least 1 year in a supervisory or managerial role relevant to their labor division.
3. For Technical Courses without Resultant Qualifications and Professional Courses:
- Must have a Bachelor's Degree related to the field; and
 - Full-fledged Master's Degree, preferably in the related field or any allied programs; OR
 - with Master's units also in the related field or any indicated Allied programs (allowed only during the Transitory Period of four (4) years upon issuance of these Guidelines; and

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Luzon Expressway, Taguig

149th TESDA BOARD MEETING
21 April 2026, Tuesday, 1:00 P.M.
TESDA Board Room, 7th Floor, TESDA Main Building,
East Service Road, Taguig City

Resolution No. 2026 - 04
(Page 9 of 12 pages)

- One (1) year experience specific to the industry (experience must be earned within the past five (5) years); and
4. For Foreign Language Courses:
- Bachelor's Degree in any field; and
 - With Certificate of Proficiency in the foreign language (B2 Level); OR B1 Level during the transitory period of two (2) years; OR
 - Certificate of Relevant training related to the foreign language issued by the recognized government institutions.
5. For Independent Courses (Non-CMO) or TVET Qualification offered as Stand-alone Courses both with Training Regulation, the trainers' requirements as stated in the Training Regulation (TR)/Competency Standards (CS) will be followed.

WHEREAS, the general selection criteria for internship must have the following:

1. Has finished all the academic requirements of the diploma program;
2. Passed all the academic subjects (courses) with a percentage grade system of at least 75% equivalent to grade point system of 3.0 for each course (TESDA Circular 21, s. 2023);
3. Physically and Mentally (Psychologically) fit;
4. No administrative or criminal records or cases up to the time of application; and
5. Passed all the national assessment for the resultants; and
6. For International Internship, the following are required:

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Luzon Expressway, Taguig

149th TESDA BOARD MEETING
21 April 2026, Tuesday, 1:00 P.M.
TESDA Board Room, 7th Floor, TESDA Main Building,
East Service Road, Taguig City

Resolution No. 2026 - 04
(Page 10 of 12 pages)

- Slot is given to the applicant with the highest average grade for all academic subjects (rating is from highest to lowest grade);
 - Slots are allocated equally per region.
7. Any additional selection criteria for international internship must be agreed upon by the parties concerned through a Memorandum of Agreement/Understanding.

WHEREAS, during the 183rd Standards-Setting and Systems Development (SSSD) Committee Meeting held on 10 December 2025, the Committee deliberated upon and favorably recommended to the TESDA Board the recognition of the PQF Level 5 (Diploma) Program Standards in Travel and Tour Operations (Supervision and Administration) Technology;

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 21 April 2026, Tuesday at 1:00 P.M., approves and recognizes the aforementioned PQF Level 5 (Diploma) Program Standards in Travel and Tour Operations (Supervision and Administration) Technology.

BE IT RESOLVED, FINALLY, that:

- (1) Copies of this Resolution be published in a newspaper of general circulation, and disseminated to all concerned, and the same shall be effective fifteen (15) days after publication;

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Luzon Expressway, Taguig

149th TESDA BOARD MEETING
21 April 2026, Tuesday, 1:00 P.M.
TESDA Board Room, 7th Floor, TESDA Main Building,
East Service Road, Taguig City

Resolution No. 2026 - 04
(Page 11 of 12 pages)

(2) A Certificate of Completion for PQF Level 5 (Diploma) Program Standards in Travel and Tour Operations (Supervision and Administration) Technology shall be awarded by the education and training provider to students who completed the program;


(3) Recognition of Diploma Program in PQF Level 5 (Diploma) Program Standards in Travel and Tour Operations (Supervision and Administration) Technology shall ensure that all subsequent rules and regulations of TESDA pertaining to the Diploma Program Standards in Travel and Tour Operations shall be complied with;

(4) Any grantee and agent/representatives shall comply with all the existing laws, rules, regulations, policies, guidelines and circulars of TESDA; and

(5) The PQF Level 5 (Diploma) Program Standards in Travel and Tour Operations (Supervision and Administration) Technology shall be subject for policy review by the TESDA Board on an annual basis.

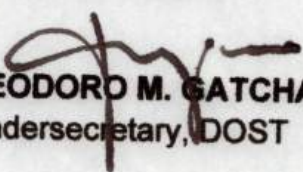
Adopted this 21st day of April 2026.

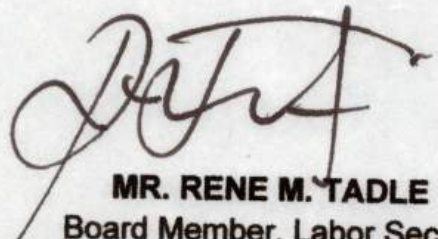



USEC. BENEDICTO ERNESTO R. BITONIO, JR.
Presiding Chairperson, TESDA Board
Undersecretary, Department of Labor and Employment


JOSE FRANCISCO "KIKO" B. BENITEZ
Secretary/Director General, TESDA



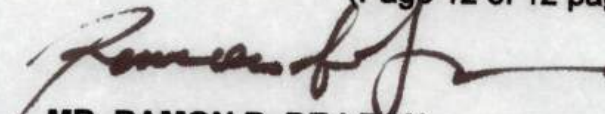

USEC. TEODORO M. GATCHALIAN
Undersecretary, DOST



MR. RENE M. TADLE
Board Member, Labor Sector

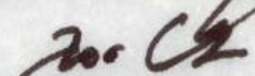
Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Luzon Expressway, Taguig


149th TESDA BOARD MEETING
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TESDA Board Room, 7th Floor, TESDA Main Building,
East Service Road, Taguig City


Resolution No. 2026 - 04
(Page 12 of 12 pages)


MR. RAMON R. DE LEON
Board Member, Labor Sector

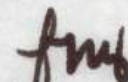

DR. AVELINO S. CARAAN, JR.
Board Member, Labor Sector

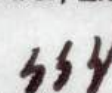

MR. ROGELIO J. CHAVEZ, JR.
Board Member, Labor Sector


MR. ARCHIE P. CAPOY
Board Member, Labor Sector

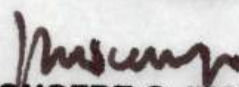

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Prepared by:


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Board Secretary VI