

Republic of the Philippines  
**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**  
East Service Road, South Superhighway, Taguig, Metro Manila

**132<sup>nd</sup> TESDA Board Meeting**  
14 September 2021, Tuesday, 9:00 a.m.  
Teleconference via Zoom Platform

**Resolution No. 2021 – 37**  
(Page 1 of 6 pages)

**APPROVING THE ASSESSMENT FEES FOR VARIOUS QUALIFICATIONS  
IN THE SOCIAL AND OTHER COMMUNITY DEVELOPMENT SERVICES SECTOR**

**WHEREAS**, paragraph 9, Section 8 of Republic Act No.7796 or the Technical Education and Skills Development Act of 1994 empowers the TESDA Board to “exact reasonable fees and charges for such tests and training conducted and retain such earnings for its own use, subject to guidelines promulgated by the Authority”;

**WHEREAS**, Administrative Order No. 31, Series of 2012, directs and authorizes all heads of departments, bureaus, commissions, agencies, offices and instrumentalities of the national government, including government-owned and/or controlled corporations (GOCCs), to rationalize the rates of their fees and charges, increase their existing rates and impose new fees and charges;

**WHEREAS**, the DOF – DBM – NEDA Joint Circular No. 1-2013 provides the Implementing Rules and Regulations of Administrative Order No. 31, Series of 2012, on the Rationalization of Rates of Fees and Charges, Increase in Existing Rates, and Imposition of New Fees and Charges;

**WHEREAS**, Section 5 of the DOF – DBM – NEDA Joint Circular No. 1-2013 states that the determination of the rates of fees and charges shall consider the direct costs of rendering the service based on current appropriation, which shall include the cost of supplies and materials, salaries and wages of personnel directly involved in the service, and the proportionate share in the expenses of the agency or department, including the depreciation costs of the equipment used;

**WHEREAS**, to implement the intent of the above-cited Joint Circular, the TESDA Secretariat through the Qualifications and Standards Office (QSO) initiated the review of the assessment fees and pursued a five-step process, as follows:

1. Conduct of Assessment Fee Workshops with the Technical Experts;
2. Presentation of the Proposed Assessment Fees to National Tax Research Center (NTRC);
3. Presentation of the Proposed Fees to TESDA Board Joint Standards-Setting and Systems Development and Finance Committee;
4. Conduct of Public Hearing(s) for the Proposed Assessment Fee(s); and,
5. Approval and Promulgation of Assessment Fees by the TESDA Board for the nationwide implementation.

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**WHEREAS**, the NTRC enhanced the formula in the determination of Assessment Fees to expound the Direct and Indirect Cost Items;

**WHEREAS**, "direct costs" is defined as costs which can be clearly and/or specifically identified with the conduct of assessment; and/or contribute to accomplishing the goal of assessment;

**WHEREAS**, "indirect costs" is defined as costs which are necessary for the functioning of the Assessment Center (AC) but which cannot be directly and/or easily traced to the conduct of assessment; and/or contributory to accomplishing the goal of assessment. These are also expenses incurred in the conduct of assessment which includes the operating costs. Also termed as overhead cost which is the amount left after deducting the direct costs;

**WHEREAS**, a ten percent (10%) recovery cost is included on top of the determined direct and indirect costs to form part of the proposed assessment fees;

**WHEREAS**, the following were considered in the determination of assessment fees:

- Costs of supplies, materials, tools and equipment are based on current market price;
- Rates of utilities (water, electricity) are based on the average regional costs;
- Costs of rental for facility/building are based on the guidelines of NTRC;
- Salaries and wages are based on the Occupational Wage Survey and cumulative inflation rate;
- Rate of Assessor's Fee is based on TESDA Board Resolution No. 49, s. 2020.
- Reusability of tools/equipment is maximized without compromising safety;
- Competency Assessment Tools (CATs) serves as reference when identifying the cost elements in the Assessment Fee.

**WHEREAS**, the Members of the TESDA Board present during the 6<sup>th</sup> Joint Finance-Standards Setting and Systems Development Committees (F-SSSDC) TESDA Board-TESDA Secretariat Consultation Meeting held on 20 April 2016 agreed that the assessment fees shall be subject to review based on the following:

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1. Indicators in the industry or in the economy that may have a significant impact on certain cost items which were included in the computation of the assessment fees such as but not limited to:
  - cost of electricity;
  - cost of rental; and
  - mandated minimum wages and others, if applicable.
2. The assessment fees shall be reviewed after two (2) years unless prior cost items indicated in the computation of the assessment fees will have a significant impact that might necessitate an earlier review;

**WHEREAS**, the following TESDA Board Resolutions were issued approving and promulgating the amended Training Regulations for various qualifications in the Social and Other Community Development Services Sector held on 09 June 2020 during the 121<sup>st</sup> TESDA Board Meeting:

- TESDA Board Resolution No. No. 2020-26 on “Approving and Promulgating the Amended Training Regulations for Hairdressing NC II”
- TESDA Board Resolution No. 2020-27 on “Approving and Promulgating the Amended Training Regulations for Hairdressing NC III”
- TESDA Board Resolution No. 2020-28 on “Approving and Promulgating the Amended Training Regulations for Beauty Care (Nail Care) Services NC II”
- TESDA Board Resolution No. 2020-29 on “Approving and Promulgating the Amended Training Regulations for Beauty Care (Nail Enhancement Technology) Services NC III”
- TESDA Board Resolution No. 2020-30 on “Approving and Promulgating the Amended Training Regulations for Barbering NC II”

**WHEREAS**, during the 53<sup>rd</sup> and 54<sup>th</sup> TESDA Board Joint F-SSSDC Meeting held on 04 and 10 August 2021, respectively, the Members of the said Committees and the TESDA Secretariat deliberated on the experts’ proposed assessment fees for the various qualifications in the Social and Other Community Development Services Sector and favorably endorsed the same for the consideration and approval of the TESDA Board;

**WHEREAS**, the technical computations of the assessment fees for the various qualifications in the Social and Other Community Development Services Sector are hereby appended as **Annex “A”** and shall form an integral part of this Resolution;

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**WHEREAS**, stakeholders' national consultation was held virtually using zoom platform on 19 August 2021 to ensure that the proposed assessment fees for the various qualifications in the Social and Other Community Development Services Sector were properly disseminated and discussed with the stakeholders, pursuant to the Implementing Rules and Regulations of Administrative Order No. 31, Series of 2012. The list of participants is hereby appended as **Annex "B"** of this Resolution to form an integral part hereof;

**NOW THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED**, that the TESDA Board in its meeting today, 14 September 2021, approves the assessment fees for the various qualifications in the Social and Other Community Development Services Sector, as follows:

**Hairdressing NC II**

- COC 1 – Nine Hundred Thirty-Eight Pesos (PhP 938.00)
- COC 2 – One Thousand Ninety-Nine Pesos (PhP 1,099.00)
- COC 3 – One Thousand Ninety-Eight Pesos (PhP 1,098.00)
- COC 4 – Eight Hundred Eighty-Six Pesos (PhP 886.00)

**Hairdressing NC III**

- Full – One Thousand Nineteen Pesos (PhP 1,019.00)

**Beauty Care (Nail Care) Services NC II**

- Full – Eight Hundred Seventy-Six Pesos (PhP 876.00)
- COC1 – Eight Hundred Twenty-Two Pesos (PhP 822.00)
- COC2 – Eight Hundred Thirty-Eight Pesos (PhP 838.00)

**Beauty Care (Nail Enhancement Technology) Services NC III**

- Full – Nine Hundred Sixty-Seven Pesos (PhP 967.00)

**Barbering NC II**

- Full – Nine Hundred Thirty-Eight Pesos (PhP 938.00)
- COC1 – Eight Hundred Thirty-Four Pesos (PhP 834.00)
- COC2 – Eight Hundred Sixty-Nine Pesos (PhP 869.00)

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The respective assessment fees include PhP 319.20 assessor's fee per candidate, for every qualification or Certificate of Competency (COC);

**BE IT RESOLVED, FURTHER,** that this Resolution shall be published in the Official Gazette and one (1) newspaper of general circulation, and disseminated to all concerned, and the same shall be effective fifteen (15) days upon Official Gazette publication as aforementioned;

**BE IT RESOLVED, FINALLY,** that the TESDA Secretariat is directed to issue the appropriate Implementing Guidelines within thirty (30) days from the date of effectivity of this Board Resolution. All accredited competency assessment centers and assessors under this Resolution must comply with the aforementioned fees and the Implementing Guidelines under penalty of suspension or revocation of accreditation as appropriate, after due process.

Adopted this 14<sup>th</sup> September 2021.

**ATTY. JAN MICHAEL P. JARO**  
Officer-in-Charge  
TESDA Board Secretariat

Attested by:

**SEC. ISIDRO S. LAPEÑA, PhD., CSEE**  
Designated Chairperson, TESDA Board  
Director General, TESDA

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*(Original Signed)*

**USEC. RENATO L. EBARLE**  
Department of Labor and  
Employment

*(Original Signed)*

**USEC. RENATO U. SOLIDUM, JR.**  
Department of Science and Technology

*(Original Signed)*

**USEC. RAFAELITA M. ALDABA**  
Department of Trade and Industry

*(Original Signed)*

**USEC. ARIEL T. CAYANAN**  
Department of Agriculture

*(Original Signed)*

**MR. ISIDRO ANTONIO C. ASPER**  
Board Member, Labor Sector

*(Original Signed)*

**MR. RENE LUIS M. TADLE**  
Board Member, Labor Sector

*(Original Signed)*

**MR. RAMON R. DE LEON**  
Board Member, Labor Sector

*(Original Signed)*

**MR. ROGELIO J. CHAVEZ, JR.**  
Board Member, Labor Sector

*(Original Signed)*

**PROF. RANDOLPH I. NONATO**  
Board Member, Employer Sector

*(Original Signed)*

**DR. LEONIDA BAYANI-ORTIZ**  
Board Member, Employer Sector

*(Original Signed)*

**FR. ONOFRE G. INOCENCIO JR., SDB**  
Board Member, Education,  
and Training Sector

*(Original Signed)*

**MS. MARY G. NG**  
Board Member, Business,  
and Investment Sector