

Republic of the Philippines  
**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**  
East Service Road, South Superhighway, Taguig City

**TESDA Board Referendum**  
04 May 2007, Friday, 1:00 p.m.  
7<sup>th</sup> Floor TESDA Board Room, Office of the Chair, Taguig City

Resolution No. 2007-17  
(Page 1 of 2 pages)

**APPROVING THE IMPLEMENTING GUIDELINES ON THE RECOGNITION OF THIRD PARTY ACCREDITING BODIES**

**WHEREAS**, Section 14 (d) of Republic Act 7796, otherwise known as the TESDA Act of 1994, states that TESDA is mandated to establish and maintain a system for accrediting, coordinating, integrating, monitoring and evaluating the different formal technical vocational education and training programs vis-à-vis the approved National Technical Education and Skills Development Plan;

**WHEREAS**, Section 2 of the aforementioned Act further provides that the State shall encourage active participation of various concerned sectors, particularly private enterprises, being direct participants in and immediate beneficiaries of a trained and skilled workforce, in providing technical education and skills development opportunities;

**WHEREAS**, pursuant to the aforementioned provisions, the TESDA Board promulgated Board Resolution No. 98-03 establishing the Unified TVET Program Registration and Accreditation System (UTPRAS) to ensure the delivery of quality TVET programs in the country;

**WHEREAS**, to implement the aforementioned provisions, TESDA shall recognize Third Party Accrediting Bodies;

**WHEREAS**, the recognized accrediting bodies shall perform the following functions:

1. upgrade and update standards, procedures and criteria for accreditation;
2. establish procedures for addressing complaints by TVET institutions regarding procedures and processes of program accreditation;
3. maintain valid and reliable data management and analysis system;
4. submit periodic report to TESDA on its operations especially on programs accredited; and
5. certify to TESDA the accreditation status of programs accredited.

**WHEREAS**, during the 3<sup>rd</sup> Joint Standard Setting and Systems Development and Finance TESDA Board- TESDA Secretariat Consultation Meeting and Support to TVET Provision TESDA Board- TESDA Secretariat Consultation Meeting held last 13 March and 04 May 2007 respectively, the committees recommended for approval of the TESDA Board the Implementing Guidelines on the Recognition of Third Party Accrediting Bodies;

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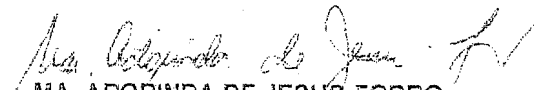
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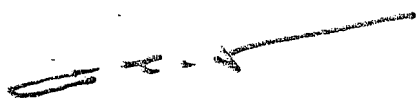
**NOW, THEREFORE, BE IT RESOLVED** that the TESDA Board reviews and approves the Implementing Guidelines on the Recognition of Third Party Accrediting Bodies. These implementing guidelines will form as an integral part of this resolution;

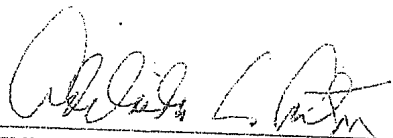
**BE IT RESOLVED FINALLY**, that copy of the resolution be published and disseminated to all concerned.

Adopted this 4<sup>th</sup> day of May 2007

  
**MA. ADORINDA DE JESUS-FORRO**  
Board Secretary VI

Attested by:

  
**SECRETARY AUGUSTO BOBOY SYJUCO**  
Alternate Chair, TESDA Board  
Secretary/Director General  
Technical Education and Skills Development Authority



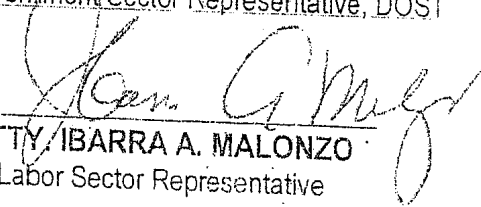
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**SEC. ARTHUR C. YAP**

Government Sector Representative, DA

**SEC. ESTRELLA F. ALABASTRO**

Government Sector Representative, DOST



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Labor Sector Representative

**MR. JOVENCIO G. AVENIDO**

Labor Sector Representative



**MS. CONCEPCION G. DDDD**

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Education & Training Sector Representative

**DR. JOSELITO S. SANDEJAS**

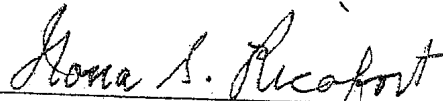
Business & Investment Sector Representative

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**SEC. RONALDO V. PUNO**

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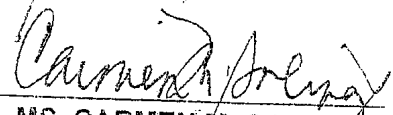
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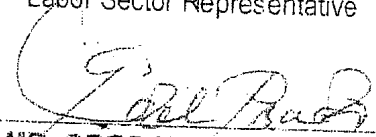
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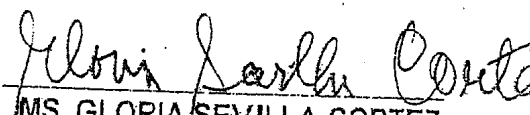
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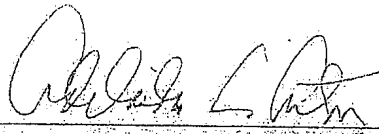
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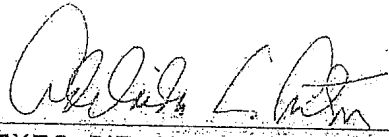
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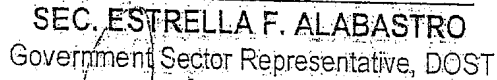
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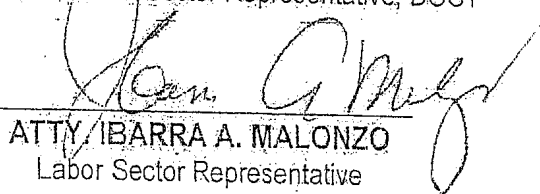
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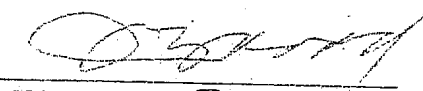


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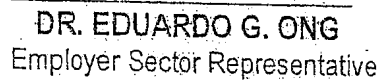
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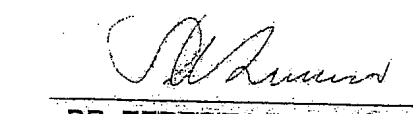
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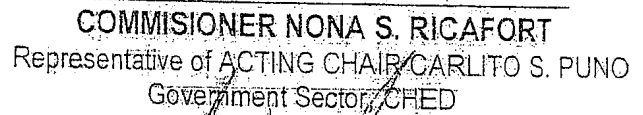
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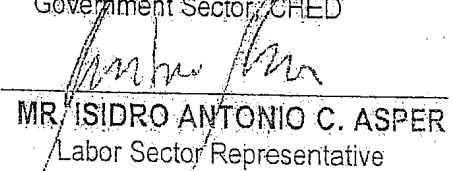
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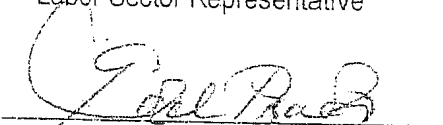


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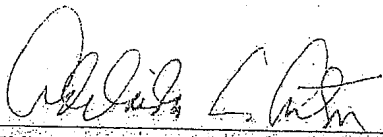
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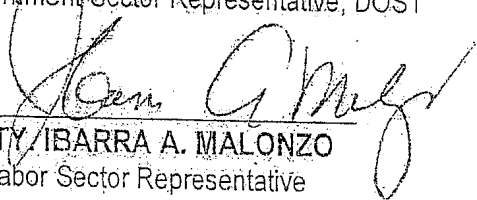
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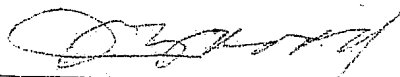
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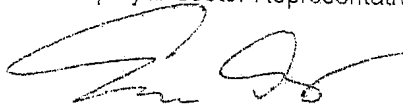
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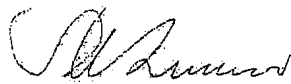
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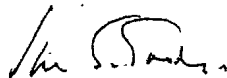
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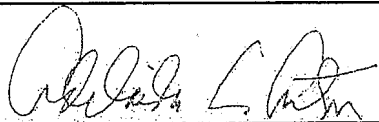
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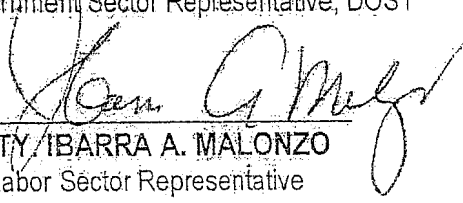
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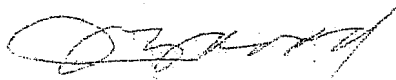
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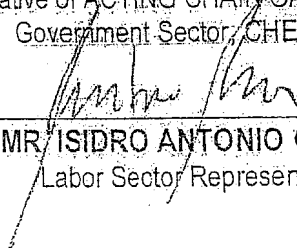
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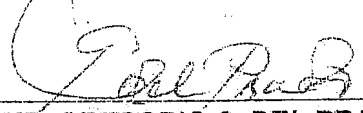
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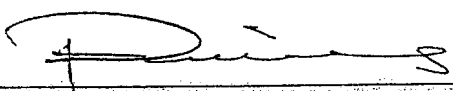
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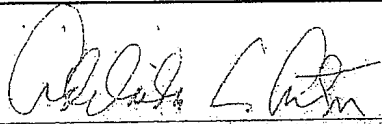


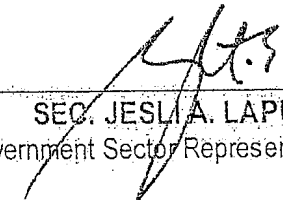
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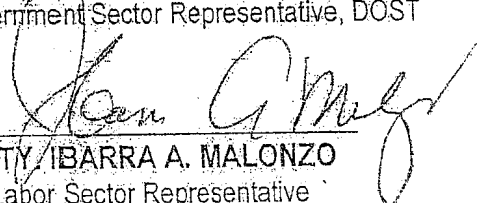
  
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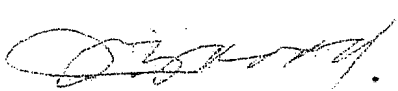
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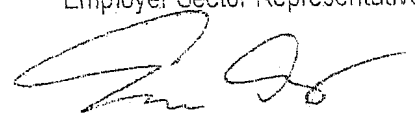
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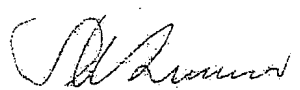
  
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Board Resolution No. 2007-17 "Approving the Implementing Guidelines on the Recognition of Third Party Accrediting Bodies" (endorsed favorably for consideration and approval of the TESDA Board through referendum during the 3<sup>rd</sup> Joint Standard Setting and Systems Development and Finance TESDA Board-TESDA Secretariat Consultation Meeting, 13 March 2007, and Support to TVET Provision TESDA Board-TESDA Secretariat Committee Meeting, 04 May 2007)

## TESDA CIRCULAR

SUBJECT: <b>IMPLEMENTING GUIDELINES ON THE RECOGNITION OF THIRD PARTY ACCREDITING BODIES</b>		Page 1 of 6 pages No. <u>17</u> Series of 2007
Date Issued: March 13, 2007	Effectivity: March 13, 2007	Supersedes:

### I. LEGAL BASES

Section 14d of Republic Act No. 7796, otherwise known as the TESDA Act of 1994, states that TESDA is mandated to establish and maintain a system for accrediting, coordinating, integrating, monitoring and evaluating the different formal technical-vocational education and training programs vis-à-vis the approved National Technical Education and Skills Development Plan. Section 2 of the same Act further provides that the State shall encourage active participation of various concerned sectors, particularly private enterprises, being direct participants in and immediate beneficiaries of a trained and skilled workforce, in providing technical education and skills development opportunities.

Pursuant to the above provisions, the TESDA Board promulgated Resolution No. 98-03 establishing the Unified TVET Program Registration and Accreditation System (UTPRAS) to ensure the delivery of quality TVET programs in the country.

Accreditation as a sub-system of UTPRAS deals with the institutionalization of quality management system in all programs of TVET. While Program Registration *ensures* quality, Program Accreditation *assures* quality. TVET institutions not only keep the standard of quality but are given the impetus to attain the apex of program excellence.

The selection of third party accrediting bodies with authority and unquestionable experience and expertise in the field of accreditation is crucial in this undertaking.

### II. DEFINITION OF TERMS

Program Accreditation – is a process for assessing and upgrading the delivery of a quality technical vocational education programs through self-evaluation and peer judgment. It leads to the grant of accredited status by an accrediting body and provides public recognition and conferment of testimonial recognition that a TVET program meets the standard set beyond the minimum requirement of program registration.

Quality - the totality of features and characteristics of a product or service that bear on its ability to satisfy stated or implied needs of customers.

Third Party Assessment - a process whereby an institution's program applied for accreditation in TESDA is assessed by an external body that uses their own prescribed criteria and processes for accreditation.

### **III. BASIC PRINCIPLES OF PROGRAM ACCREDITATION**

TESDA upholds the following principles in program accreditation:

1. Program accreditation is voluntary.
2. TESDA shall encourage participation of private TVET stakeholders in program accreditation.
3. Program accreditation shall be pursued through a third party assessment.
4. TESDA shall encourage the participation of existing private accrediting bodies under the Federation of Accrediting Agencies of the Philippines (FAAP).

### **IV. OBJECTIVES OF PROGRAM ACCREDITATION**

Program accreditation aims to achieve the following:

1. Promote and uphold quality of programs in TVET institutions;
2. Identify TVET institutions whose program performance exceeds the minimum requirements for program registration;
3. Guide students, parents and the general public in their choice of TVET programs that meet high quality technical education;
4. Provide assistance to TVET institutions in the achievement of institutional effectiveness through self-determination and program evaluation; and
5. Institutionalize Quality Management System (QMS) among TVET institutions.

### **V. FUNCTIONS/ROLE OF THE ACCREDITING BODIES**

The recognized accrediting body shall perform the following functions:

1. Upgrade and update standards, procedures and criteria for accreditation;
2. Establish procedures for addressing complaints by TVET institutions regarding procedures and processes of program accreditation;
3. Maintain valid and reliable data management and analysis system;
4. Submit periodic report to TESDA on its operations especially on programs accredited; and
5. Certify to TESDA the accreditation status of programs accredited.

### **VI. THE ACCREDITATION PANEL**

An Accreditation Panel shall be created to perform the following functions:

1. Approve the standards, procedures and criteria for the selection of accrediting body;

1. Have at least one year experience;
2. Have juridical personality;
3. Does not have any pending administrative or criminal case; and
4. Have existing set of officers, qualified accreditors and staff.

The second stage shall involve the review of the applicant accrediting bodies' organizational capability and capacity; experience, credibility and integrity; and technical expertise.

The evaluation shall be guided by the following:

CRITERIA	DESCRIPTION	Weight (%)
Organizational Capability and Capacity	1. Appropriate organizational structure and established financial resources to fund for the nationwide program accreditation	10
	2. Geographical reach of the organization	5
	3. Sufficient number of qualified accreditors and staff	10
	Sub-total	25
Experience, Credibility and Integrity	1. Record of previous experience	10
	2. List of programs accredited with their respective institutions and addresses	10
	3. Certification of no pending administrative or criminal case	5
	4. Certificate of appreciation/commendation/awards from previous clients or any document to establish relationship with previous and current clients	5
	Sub-total	30
Technical Expertise	1. Relevant education and training records, related experience of officers and staff and their suitability to perform quality audit	15
	2. Appropriate survey and assessment instruments and processes which are adequately rigorous, competitive and reflect current acceptable practice	15
	3. Policies and procedures for the grant of accreditation or revocation of the accredited status of programs	15
	Sub-total	45
		100