



**NOTICE TO PROCEED**

27 December 2013

**E-COPY CORPORATION**

#65 Gil Puyat Avenue  
Makati City  
Tel. No. 525-9911

Dear **Sir/Madame:**

Notice is hereby given to E-Copy Corporation that work may commence on the provision of Photocopying Services for TESDA Central Office for CY 2014.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt of this notice by filling up the spaces provided below. Keep one copy and return the other to the Technical Education and Skills Development Authority (TESDA).

Very truly yours,

  
**SEC. EMMANUEL JOEL J. VILLANUEVA**  
Director General

I acknowledge receipt of this Notice on December 27, 2013

Name of the Representative of the Bidder: MARIADITH R. GUYEN

Signature: 