

## Report on Aging of Cash Advances

Schedule of Advances to Officers and Employees  
As of December 31, 2014

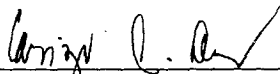
Agency Name : Technical Education and Skills Development Authority  
Agency Code : D3915

Book No. :  
Account Title :  
Account Code:

| Name  | Date CA granted | Particulars  | Reference          | Balance of Cash Advance | Amount Due (Balance of Cash Advance) |                  |                   |                   | Remarks   |
|---|-----------------|--|--------------------|-------------------------|--------------------------------------|------------------|-------------------|-------------------|---|
|   |                 |  |                    |                         | Less than 30 days                    | 31-60 days       | 61-365 days       | over 1 year       |   |
| <b>A. Advances for Special Purposes</b>           |                 |  |                    |                         |                                      |                  |                   |                   |   |
| <b>1. Local Travel</b>                            |                 |  |                    |                         |                                      |                  |                   |                   |   |
| Bernabe Hizon                                     | 5-Sep-14        | traveling exp to Tabaco Albay Sept 10-13, 2014       | 200557             | 6,068.92                |                                      |                  | 6,068.92          |                   | with salary deduction of P2,000.00 Dec. 2014 payroll; not included in the Jan. 2015 payroll |
| Imelda T. Ong                                     | 21-Oct-14       | travel to TESDA Region VI dtd. 11/25-26/14           | 101101-10-093-2014 | 8,652.00                |                                      |                  | 8,652.00          |                   | travel was postponed - Jan. 2015  |
| Imelda T. Ong                                     | 21-Oct-14       | travel to TESDA Region VI dtd. 11/19-20/14           | 101101-10-093-2014 | 8,652.00                |                                      |                  | 8,652.00          |                   | travel was postponed - Jan. 2015  |
| <b>SUB-TOTAL</b>                                  |                 |  |                    | <b>23,372.92</b>        | -                                    | -                | <b>23,372.92</b>  | -                 |   |
| <b>2. Foreign Travel</b>                          |                 |  |                    |                         |                                      |                  |                   |                   |   |
| Nina Connie G. Dodd                               | 24-Sep-14       | travel to Germany dtd. Oct. 1, 2014 - Sept. 30, 2015 | 200769             | 29,187.54               |                                      |                  | 29,187.54         |                   | travel period Oct. 1, 2014 to Sept. 30, 2015  |
| Datu Omar Shariff L. Jaafar                       | 10-Nov-14       | travel to Thailand dtd. 11/11/14                     | 201327             | 33,382.11               |                                      | 33,382.11        |                   |                   | travel period Nov. 11, 2014   |
| <b>SUB-TOTAL</b>                                  |                 |  |                    | <b>62,569.65</b>        | -                                    | <b>33,382.11</b> | <b>29,187.54</b>  | -                 |   |
| <b>3. Special Activities/Projects</b>             |                 |  |                    |                         |                                      |                  |                   |                   |   |
| SSP Ronaldo P. Buenaventura                       | 5-Sep-14        | TVTC project of KSA                                  | 342492             | 300,000.00              | X                                    | no. act.         |                   | 300,000.00        |   |
| Ronaldo P. Buenaventura                           | 5-Dec-14        | 2014 year-end convocation program                    | 204474             | 80,000.00               | 80,000.00                            |                  |                   |                   |   |
| Siega, Gorgonia N.                                |                 | miscellaneous activities                             |                    | 325,008.23              |                                      |                  |                   |                   | 325,008.23 requested for write-off  |
| <b>SUB-TOTAL</b>                                  |                 |  |                    | <b>705,008.23</b>       | <b>80,000.00</b>                     | -                | <b>300,000.00</b> | <b>325,008.23</b> |   |
| <b>B. Advances to Regular Disbursing Officers</b> |                 |  |                    |                         |                                      |                  |                   |                   |   |
| <b>2. Seminar/Conference</b>                      |                 |  |                    |                         |                                      |                  |                   |                   |   |

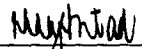
|             |  |  |  |            |           |           |            |            |  |
|-------------|--|--|--|------------|-----------|-----------|------------|------------|--|
|             |  |  |  |            |           |           |            |            |  |
| 3. Expenses |  |  |  |            |           |           |            |            |  |
|             |  |  |  |            |           |           |            |            |  |
| GRAND TOTAL |  |  |  | 790,950.80 | 80,000.00 | 33,382.11 | 352,560.46 | 325,008.23 |  |
|             |  |  |  |            |           |           |            |            |  |

Certified Correct:

  
 \_\_\_\_\_  
 CARIZA A. DACUMA  
 Chief Accountant  
 Accounting Division - FMS

Date Submitted: 13-Jan-14

Approved by:

  
 \_\_\_\_\_  
 MA. MAGDALENA P. BUTAD  
 Director IV, Financial and Management Service (FMS)  
 (Authorized Representative)