



TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
ISO 9001 : 2008 CERTIFIED

Tatak ng Integridad, Serbisyong Dekalidad, Kaagapay sa Pag-unlad



BIDS AND AWARDS COMMITTEE
(CENTRAL OFFICE)

RESOLUTION NO. 65-2017

**RECOMMENDING THE AWARD OF CONTRACT TO U-BIX CORPORATION FOR THE
PROVISION OF PHOTOCOPIING SERVICES FOR THE TESDA CENTRAL OFFICE
(JANUARY 1, 2018 – DECEMBER 31, 2018)**

WHEREAS, the Bids and Awards Committee (BAC), as mandated by Republic Act No. 9184, otherwise known as the Government Procurement Reform Act, is the body tasked to post invitations to bid, to conduct pre-bid conferences, to determine the eligibility of prospective bidders, to receive and open bids, to conduct the evaluation of bids, to conduct post-qualification and to recommend award of contracts to the Head of the Procuring Entity;

WHEREAS, in view of the Provision of Photocopying Services for the TESDA Central Office (January 1, 2018 – December 31, 2018), the Director General created a Technical Working Group (TWG) that will assess and evaluate the photocopying requirements in the TESDA-Central Office and identify the appropriate equipment, tools and supplies intended for the use of the agency taking into consideration the technical specifications and costing. Copy of TESDA Order No. 341, Series of 2017, issued on 19 September 2017 is hereto attached as Annex "A";

WHEREAS, the Technical Education and Skills Development Authority (TESDA) intends to apply the sum of One Million Nine Hundred Ninety-Seven Thousand Four Hundred Eighteen Pesos and 96/100 (Php1,997,418.96) for the Provision of Photocopying Services for the TESDA Central Office (January 1, 2018 – December 31, 2018). A copy of the Terms of Reference (TOR) is hereto attached as Annex "B";

WHEREAS, the BAC upon receipt of the TOR for the Provision of Photocopying Services for the TESDA Central Office (January 1, 2018 – December 31, 2018) convened on 09 November 2017 at 2:22 p.m. at the CSA Conference Room located at the 2nd Floor, TESDA Administration Building in Taguig City to conduct a pre-procurement conference with the end-user's representative in accordance with Section 20 of the Revised Implementing Rules and Regulations of Republic Act No. 9184. A copy of the Minutes of the Meeting is hereto attached as Annex "C";

WHEREAS, the BAC in compliance also with the directive of the Director General invited several observers registered with PhilGEPS to witness the bidding activities particularly on the Provision of Photocopying Services for the TESDA Central Office (January 1, 2018 – December 31, 2018) for purposes of transparency and good governance. Pursuant to Section 13 of Revised Implementing Rules and Regulations of Republic Act No. 9184, the BAC invited several observers to attend the pre-bid conference on 21 November 2017 and the bid opening on 06 December 2017. Copies of the letters to observers are hereto attached as Annexes "D", "E", "F", "G", "H", "I", "J", "K", "L", "M", "N", "O", "P", "Q" and "R", respectively;

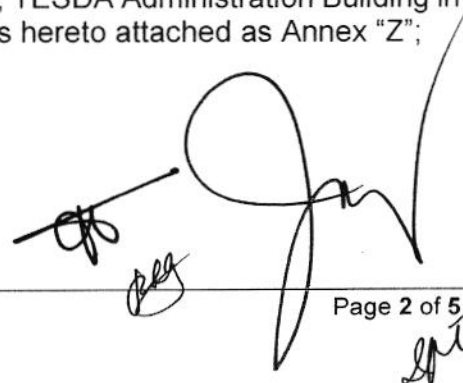
WHEREAS, pursuant to Section 21 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, TESDA advertised the Invitation to Bid for the Provision of Photocopying Services for the TESDA Central Office (January 1, 2018 – December 31, 2018) in two (2) newspapers of general circulation and posted the same in the PhilGEPS on 10 November 2017. Copies of which are hereto attached as Annexes “S”, “T” and “U”, respectively;

WHEREAS, responding to the abovementioned Invitation to Bid, two (2) prospective bidders signified their interest to participate in said bidding process by purchasing bidding documents namely 1) E-Copy Corporation and 2) U-BIX Corporation. Copies of the official receipt for the purchase of bidding documents are hereto attached as Annexes “V” and “W”, respectively;

WHEREAS, the pre-bid conference was held on 22 November 2017 at 2:11 p.m. at the CSA Conference Room located at the 2nd Floor, TESDA Administration Building in Taguig City. A copy of the Minutes of the Meeting is hereto attached as Annex “X”;

WHEREAS, the BAC issued a bid bulletin requiring the prospective bidder to submit certain documents namely certificate of registration with the Department of Trade and Industry (DTI), Securities and Exchange Commission (SEC) or Cooperative Development Authority (CDA), Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, tax clearance and the prospective bidder’s audited financial statements, showing, among others, the prospective bidder’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission during the bid opening on 06 December 2017 despite the submission of the bidder of their Philippine Government Electronic Procurement System (PhilGEPS) Platinum Certificate of Membership for purposes of further verification by the BAC. Likewise, the statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid should also be submitted by the bidder during the bid opening. Also, there are several documents to be submitted by the winning bidder once an award of contract is made in the original relative to the two (2) operators/technicians that would be assigned in TESDA namely Contract of Employment, Police Clearance issued within one (1) month from the date of the bid opening, National Bureau of Investigation (NBI) Clearance issued within one (1) month from the date of the bid opening and Barangay Clearance issued within one (1) month from the date of the bid opening. A copy of Bid Bulletin No. 01 issued on 21 November 2017 is hereto attached as Annex “Y”;

WHEREAS, the bid opening was held on 06 December 2017 at 2:06 p.m. at the CSA Conference Room located at the 2nd Floor, TESDA Administration Building in Taguig City. A copy of the Minutes of the Meeting is hereto attached as Annex “Z”;



Handwritten signatures and initials are present at the bottom right of the page, including a large signature and several smaller initials.