# SELF-ASSESSMENT GUIDE

**Qualification**

**SANITARY LANDFILL OPERATIONS NC III**

**Units of Competency covered:**
- Supervise in-coming waste in the active cell
- Supervise and maintain closed SLF

**Instruction:**
- Read each of the questions in the left-hand column of the chart.
- Place a check in the appropriate box opposite each question to indicate your answer.

## Can I?

<table>
<thead>
<tr>
<th>Can I?</th>
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<tbody>
<tr>
<td>YES</td>
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<td>NO</td>
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### Supervise in-coming waste in the active cell

- Inspect condition, cleanliness, and passability of the road for incoming trucks in accordance with established procedures of the SLF Manual of Operations *
- Inspect the readiness of the active cell to accept the garbage in accordance with National Solid Waste Management Commission (NSWMC) Manual on Establishment and Operations for Sanitary Landfill *
- Inspect or check the assigned equipment in accordance with established procedures of SLF Manual of Operations *
- Orient and give instructions to all personnel working in the active cell in accordance with established procedures of Sanitary Landfill Facility (SLF) Manual of Operations.*
- Compare data manifests of dump trucks in accordance with actual wastes dumped. *
- Perform corrective actions if the actual wastes are not in accordance with manifests entry *
- Report to immediate supervisor and gate keeper on proper disposition of actual wastes dumped. *
- Follow disposal procedures in accordance with established procedures of Sanitary Landfill Manual of Operations *. 
- Instruct the Spotter on how to position truck prior to dumping or unloading of wastes. *
- Instruct the equipment operator to push, spread, and compact the dumped wastes *
- Check and ensure that the spreading and compactions of dumped wastes and re-profiling of slopes are based on site requirements.*
- Instruct the equipment operator to apply or put daily soil cover in accordance with established SLF procedures *
• Check the dumping area for cleanliness and readiness for the next day operations in accordance with established SLF procedures *

• Monitor and check if garbage trucks are properly sanitized /deodorized prior to exit from the SLF *

• Create corrective actions in cases of urgent needs when trucks and or equipment breakdown in areas that block the flow of in-coming waste.*

• Instruct the equipment operator to check if the equipment is cleaned properly and parked in designated area *

• Inspect the equipment and refers for service when necessary *

• Accomplish daily equipment/site reporting in accordance with enterprise requirements *

• Monitor and manage leachate production in accordance with established procedures of Sanitary Landfill manual of operations.*

• Conduct water and leachate sampling on a regular basis in accordance with established procedures of Sanitary Landfill manual of operations

• Initiate or implement corrective measures for controlling seepage and spread of harmful leachate.

• Instruct assigned personnel to clean-up any litter found on the access roads and surrounding areas of the landfill cell each day before the site is closed *

• Instruct that litter nets are installed in accordance with established procedures of Sanitary Landfill manual of operations.

**Supervise and maintain closed SLF**

• Instruct site workers to plant appropriate vegetation on the slopes *

• Instruct site workers to grow and maintain the vegetation in accordance with site requirements *

• Prepare and submit status report on vegetation to site engineer using checklist or standard form *

• Check gas vents in accordance with established procedures of Sanitary Landfill Facility (SLF)*

• Check leachate piping systems in accordance with established procedures of Sanitary Landfill *

• Monitor and manage leachate production and recirculation in accordance with established procedures of Sanitary Landfill *

• Submit report to site engineer using checklist *

• Check perimeter fence and surroundings in accordance with the SLF manual of operations *
- Monitor and respond to problems of illegal entry, scavenging, and squatting in accordance with enterprise procedures *
- Determine conditions and areas which are probable causes of fires in accordance with SLF Manual of Operations *
- Implement appropriate action if there are fires or unusual movement in the slope in the SLF in accordance with established procedures*
- Document all fires, unusual movement in the slope, and near-misses in the daily report in accordance with established procedures.*
- Submit monthly report to the Supervisor on all aspects of the Environmental Management Plan, including complaints and monitoring results *
- Report and submit landfill complaints to Supervisor in accordance with established procedures.*
- Submit incident reports immediately to Supervisor in accordance with established procedures.*

I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.

<table>
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<tr>
<th>Candidate’s Name and Signature</th>
<th>Date</th>
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