

SELF ASSESSMENT GUIDE

Qualification:	FASHION DESIGN (Apparel) NC III		
Cluster Units of Competency Covered:	<ul style="list-style-type: none"> • CREATE GARMENT DESIGN • SUPERVISE GARMENT PRODUCTION • PERFORM PROMOTIONAL ACTIVITIES FOR FASHION PRODUCTS AND/OR SERVICES 		
Instruction: <ul style="list-style-type: none"> • Read each of the questions in the left-hand column of the chart. • Place a check in the appropriate box opposite each question to indicate your answer. 			
Can I?	YES	NO	
CREATE GARMENT DESIGN			
• Set designs for different target markets (children, ladies', men's)			
• Determine client requirements			
• Research fashion trends and theme analysis			
• Identify different types of fabric			
• Coordinate fabric and colors			
• Identify different types of accessories e.g., buttons, lace, etc.			
• Create theme board and trend board			
• Produce designs			
• Present ideas and costs			
• Revise design according to client's artistic requirements			
• Finalize design			
• Plan working procedures to achieve tasks			
SUPERVISE GARMENT PRODUCTION			
• Source garment materials			
• Canvass garment materials			
• Identify supplier			
• Procure materials			
• Check procure materials			
• Estimate cost (labor, materials, overhead, etc)			
• Complete required data (information) on costing sheet			
• Identify and prepare optimum production plan			
• Identify appropriate tools and materials			
• Oversee pattern production for prototype			
• Oversee assembly of garment components			
• Oversee application of finishing touches			
• Evaluate finished prototype			

• Oversee implementation of corrective measures to rectify assembly issues and alterations		
• Check quality and impact finished garment prototype		
• Seek approval of prototype from client		
• Disseminate and explain technical drawings, work instructions to unit heads		
• Facilitate production set up		
• Monitor progress of production		
• Communicate changes in production, when necessary		
• Resolve production problems, where applicable		
• Evaluate final product		
• Identify packaging requirements		
• Instruct concern personnel on packaging finished garment		
• Check packed finished garment		
• Apply corrective measures on problems encountered		
• Supervise delivery of packed garments		
• Apply quality and OHS practices		
• Complete work documentation		
PERFORM PROMOTIONAL ACTIVITIES FOR FASHION PRODUCTS AND/OR SERVICES		
• Analyze target market		
• Research current trends		
• Analyze and evaluate seasonal events based on the previous fashion season		
• Prepare calendar of events and budgetary requirements		
• Identify promotional strategies and resources for each identified event		
• Prepare timetable for each identified event		
• Seek approval of promotional strategies from authorized person		
• Implement promotional strategies		
• Monitor progress of on-going promotion		
• Plan & prepare contingency measures, where applicable		
• Implement changes when necessary		
• Evaluate results of promotion		
• Submit report		
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.		
Candidate's Name & Signature	Date:	